



**APPROVED MINUTES OF THE BOARD OF TRUSTEES
REGULAR BOARD MEETING
HELD AT THE EDUCATION CENTRE
2651 CHINOOK WINDS DRIVE S. W.
AIRDRIE, ALBERTA**

THURSDAY, MAY 7, 2009

TRUSTEES PRESENT:

Chair, Ward 3	Sylvia Eggerer
Vice-Chair, Ward 2	Bev LaPeare
Ward 1	Jennifer Avery
Ward 4	Helen Clease
Ward 5	Colleen Munro
Ward 6	Dr. Bruce Pettigrew
Ward 7	Don Thomas

**TRUSTEES ABSENT WITH
NOTICE:**

All Present

ADMINISTRATION PRESENT:

Superintendent of Schools	Greg Bass
Associate Supt. Of Business and Operations	Darrell Couture
Associate Supt. Of Schools	Murray Besenski

**COMMUNICATIONS:
RECORDING SECRETARY:**

Director of Communications	Angela Spanier
Secretary	Lorna Reynolds

CALL TO ORDER:

Chair Sylvia Eggerer called the meeting to order at 1:14 p.m.

REGULAR BOARD MEETING AGENDA:

#105 – 09 MOTION BY TRUSTEE HELEN CLEASE :

- That the Board of Trustees approves the May 7, 2009, Regular Board meeting agenda as circulated, together with the following addition:
 - H1N1 Virus Update

CARRIED

MINUTES OF THE BOARD MEETING:

#106 - 09 MOTION BY TRUSTEE DON THOMAS:

That the Board of Trustees approves the minutes of the Regular Board Meeting of April 23, 2009, as circulated.

CARRIED

Rocky View School Division No. 41

Chair – Board of Trustees

EXEMPLARY PRACTICE: Get into G.E.A.R. (Gathering Edibles for Airdrie Residents)

Presenters: Dan Hoch, Principal, R. J. Hawkey
Lori McRitchie, Executive Director, Airdrie Food Bank

Project/Program Description – To support the Airdrie Food Bank’s dramatic increase in need by 100% over the previous year, 11 Airdrie schools have teamed up to ensure the Food Bank has a constant supply of food for the 2009-2010 school year.

As outlined on the schedule provided below, each school has selected one month in which its school community will collect food for the Food Bank. Each school will be responsible for promoting its drive in whatever manner chosen. Once the drive is complete, a call will be made to the Airdrie Food Bank to pick up the donation. The Airdrie Food Bank has indicated they will provide a Certificate of Participation for each school, if requested.

This is a change in practice for Airdrie schools. Currently, many schools host their own food drives over the course of the school year. While this does provide food for those in need, it does not provide a constant supply over the course of the year, resulting in periods of excess or shortage.

What makes this project a best instructional practice?

Get into GEAR fits perfectly with the third goal in Rocky View School 2008-2011 Three Year Plan, which states “Learners are civic, social and environmental stewards”. In addition to engaging the entire Airdrie Learning community in a citizenship project, the Airdrie Food Bank will be able to help those Airdrie families in need.

Future implementation plans? Should this project find favour with all stakeholders and be continued past 2009-2010, a new schedule will be drawn up.

STUDENT SHOWCASE: R. J. Hawkey Tree Huggers

Presenters: Dan Hoch, Principal, RJ Hawkey
Student(s): Angel Delorme, Hannah Stiff, Tyler Feser, Bobby Buckenham, Alysha Friesen, Taylor Williams, Mikayla Proskiw, and Bryton Webb.

Project/Program Description – On April 25, 2009, R.J. Hawkey’s “Tree Huggers” group was presented with the 2009 Youth Environmental Stewardship Award at Airdrie’s Home and Garden Show.

Sponsored by the City of Airdrie, the Youth Environmental Stewardship Award challenged young people to take a proactive approach towards maintaining and enhancing the environment. Criteria for the award included projects positively affecting the environment within the past 12 months and could include participation in the Nose Creek Clean-up; recycling or composting initiatives; tree planting; energy efficiency or water conservation.

The City called the Tree Huggers “environmental leaders”, for having set a goal of diverting 10,000 recyclable items such as juice boxes, water bottles and pop bottles from the landfill to the recycle depot. The group was further commended for providing important information on environmental issues to their fellow students and families.

Money raised from deposit recyclables will be used to support other programs within the school such as Healthy Snack Basket, tree planting, and school grounds beautification. Outside of receiving recognition from the City of Airdrie, CTS Television was on site to film some segments of the Tree Huggers for use on their new local content show, New Week Weekly.

UPDATE ON H1N1 VIRUS

Superintendent Greg Bass provided an update on the steps taken by Rocky View Schools in response to the H1N1 virus/pandemic.

Hour-Zero

*Rocky View's Pandemic Response plan was developed by Hour-Zero, a firm specializing in school emergency response planning, management, consulting and training for K-12 schools.

*The pandemic response component of the plan outlines a series of protocols, as well as online training and resources, that closely aligns with the World Health Organization's International Health Regulations, which provides a global framework to address any public health emergency of international concern, as well as our provincial government's plan that focuses on business continuity.

Alberta Health Services

Our Occupational Health Nurse has been working closely with Alberta Health Services since the week of April 27, seeking advice on required health precautions, resources and informational requirements.

Timeline

- April 27, 2009 - Letter sent home to all parents outlining Alberta Health Services Medical Alert and Self-Care protocols.
- Week of April 27, 2009 - Introduced Custodial and Transportation Influenza Protocols, requiring caretakers and bus drivers to heighten hard surface cleaning, as well as protocol to follow to ensure their own safety.
- April 29, 2009 - Under the advisement of the World Health Organization to initiate Pandemic Plans, met with School administrators to discuss "first steps of the plan", communication protocols and supporting resources.
- May 3, 2009 - Informed all staff via email of Pandemic Plan's launch and first steps to be taken.
- May 4, 2009 - Introduced Flu Reporting Process and designated flu isolation rooms at each school. Posted online resources, government links and classroom tips for staff to Intranet.
- May 4, 2009 - Letter sent home to parents outlining launch of RVS' Pandemic Plan and new flu reporting system.
- May 5, 2009 - Confirmed case of H1N1 at Airdrie Middle School. Letter issued to Airdrie Middle School parents. Morning and afternoon flu checks introduced at Middle School and its feeder schools. Teachers asked to review:
 - * Alberta Health Services Hand Washing Protocols and Cough etiquette with all students.
 - * Curtail the lending of pens, pencils and other hand held tools.
 - * If possible, provide disposable cups for water fountains. Discourage students from drinking directly from fountains.

Moving forward

We will continue to monitor the health and safety of our schools until WHO lowers the current international alert system from 5 to 4. Over the next while, we also will be firming up our business continuity plans to ensure our Infrastructure, such as IT, Finance, and Communications could be maintained in the event that a of number key positions in the jurisdiction fell ill - which at this time is unknown.

Director of Communications, Angela Spanier, and Occupational Health and Safety nurse, JoAnne White, as well as school administrators, were commended for their due diligence in dealing with the H1N1 virus and its impact on Rocky View Schools.

Trustee Thomas and Chair Eggerer also commended Supt. Greg Bass for ensuring that parents were informed through each step of the process in dealing with the pandemic threat.

AMENDMENT TO THE AGENDA:

#107- 09 MOTION BY TRUSTEE BEV LAPEARE:

That the Superintendent's Report be added to the agenda of the Regular Board Meeting of May 7, 2009, as circulated.

CARRIED

SUPERINTENDENT'S REPORT

CHESTERMERE HIGH SCHOOL FACILITY PLANNING

#108 - 09 MOTION BY TRUSTEE BEV LAPEARE:

That the Board of Trustees authorizes the Superintendent to initiate a grade reconfiguration at Chestermere High School and its feeder schools for September 2010. This change will result in the following grade configurations:

1. Chestermere High School: 10-12
2. Chestermere Lake Middle School: 6-9
3. Langdon School and Indus School: K-9
4. Prairie Waters and Rainbow Creek Elementary Schools: K-5

CARRIED

MOTION FROM THE FLOOR

#109 - 09 MOTION BY TRUSTEE COLLEEN MUNRO:

That a future Rocky View Schools' Board of Trustees revisits the grade reconfiguration in the Chestermere/Langdon/Indus area when a Langdon High School is online.

Trustee Thomas proposed a Friendly Amendment:

That the Board of Trustees directs Administration to conduct an evaluation of the new grade reconfiguration in the Chestermere/Langdon/Indus area by the end of 2011.

Trustee Munro did not accept the amendment as friendly and rescinded her motion.

Chair Eggerer stepped away from the position of chair to make a motion; Vice-Chair LaPeare assumed the role of chair.

#110 - 09 MOTION BY TRUSTEE EGGERER:

That the Board of Trustees directs Administration to collect information on grade configuration and middle levels education, and that the Board develop, by the end of 2009, a Rocky View Schools' grade configuration model that provides a consistent direction in dealing with grade configuration/facility situations as they arise.

CARRIED

Trustee Eggerer resumed the position of Chair.

POLICY HK ASSESSMENT AND COMMUNICATION OF STUDENT LEARNING AND HKA PROMOTION AND PLACEMENT OF STUDENTS – FIRST READ

#111 - 09 MOTION BY TRUSTEE BRUCE PETTIGREW:

That the Board of Trustees gives First Read to amended Policy HK *Assessment and Communication of Student Learning* and Policy HKA *Promotion and Placement of Students*, as presented.

CARRIED

POLICY JM RELATIONS WITH COMMUNITY ORGANIZATIONS – SECOND READ

#112 - 09 MOTION BY TRUSTEE BRUCE PETTIGREW:

That the Board of Trustees approves second read of policy JM: Relations with Community Organizations as presented.

CARRIED

2009-2012 AISI PLAN

#113 - 09 MOTION BY TRUSTEE BEV LAPEARE:

That the Board of Trustees directs the Superintendent of Schools to develop a modified project umbrella that will consolidate and twine together the 3YP focus on 21st century learning through the 21st Century Learning Model in use by the Learning Department by supporting the embedded coaching specialists at the Education Centre (reflecting a blend of curriculum/assessment/school improvement specialists and 21st century specialists → 4.0 + 3.6 = 7.6 FTE), proving schools with an allocation to support their participation in the initiative, but freeing instructional dollars to be utilized in the instructional block by schools.

Funds that may be available from Cycle 3 will need to be applied for and a proposal will be developed that will provide a staffing enhancement (+0.1-0.3 FTE dependent on school size) to encourage up to 10 schools to engage in the coaching model with the learning department over the three years of Cycle 4. If funds allow, other schools may join the pilot in subsequent years.

CARRIED

LOCALLY DEVELOPED COURSES

#114 - 09 MOTION BY TRUSTEE DON THOMAS:

That the Board of Trustees authorizes the courses listed below for use in Rocky View Schools pending final authorization from Alberta Education, Curriculum Services.

Senior High Course Name	Credits	Developing Board
Advanced Acting / Touring Theatre 15, 25, 35	5	Calgary Board of Education
Biology 35 AP	5	St. Albert Protestant Schools
Coaching and Leadership 15, 25, 35	3 (15), 3 or 5 (25, 35)	Calgary Board of Education
Dance 15, 25, 35	3 or 5	Edmonton Public Schools
French 35 AP	5	Rocky View Schools
Military History 15, 25	3	Edmonton Public Schools
Musical Theatre 15, 25, 35	5	Calgary Catholic School District
Outdoor Leadership 15, 25, 35	5	Calgary Board of Education
Paleontology 15	3 or 5	Golden Hills School Division #75
Performing Arts 15, 25, 35	3 or 5	Grand Yellowhead Regional Division
Professional Development in the Arts 35	3 or 5	Calgary Board of Education
Science Fiction / Fantasy 15	5	Aspen View Regional Division #19
Studio Art 35 AP	5	Rocky View Schools
T.E.A.M. Leadership 15, 25, 35	3 or 5	Calgary Board of Education

CARRIED

REVISED 2007/2008 FINANCIAL STATEMENT

#115 - 09 MOTION BY TRUSTEE COLLEEN MUNRO:

That the Board of Trustees approves the Rocky View Schools' amended 2007-2008 Annual Financial Statement as per the requested changes by Alberta Education.

CARRIED

COMMUNITY LEARNING CENTRE

#116 - 09 MOTION BY TRUSTEE DON THOMAS:

That the Board of Trustees approves in principle the Community Learning Centre concept and authorizes the Superintendent to:

- a) Develop CLC program priorities
- b) Negotiate partnership agreements/letters of intent
- c) Develop draft governance and lease agreements
- d) Prepare and submit to GOA officials a feasibility analysis
- e) Develop conceptual building designs
- f) Expend up to \$75 000 from Superintendent contingency to hire consultants as needed

CARRIED

INFORMATION – CONTEMPORARY TECHNOLOGY – ACCOUNTABILITY REPORTING

Kevin Wittewaall, Director of Technology for Learning, delivered a report on Contemporary Technology which covered the time frame of August 30, 2008 – present. The report covered work completed, work remaining, significant achievements and challenges ahead.

#117 - 09 Motion by Trustee Helen Clease:

That the Board of Trustees receives as information, Rocky View's Accountability Progress Report concerning Contemporary Technology.

CARRIED

BOARD CORRESPONDENCE:

Chair Eggerer read a letter from Alberta Education Deputy Minister Keray Henke, approving the use of \$580,857 in Rocky View School Division's Block Modernization Funding for the completion of the Indus portable project.

Board Information available:

- Alberta School Council's survey report
- PSBA Manual & Information

BOARD PROFESSIONAL LEARNING AND CONFERENCES:

Trustees Clease, Munro and LaPeare attended the ASCA (Alberta School Council Association) conference and AGM in Edmonton. Resolutions put forward by Springbank on private school funding and by Bearspaw on Class size initiative were passed.

BOARD AND COMMITTEE REPORTS:

Helen Clease Reported:

- April 1 – NSBA conference
- April 9 – Board Planning
- April 21 – Expulsion hearing
- April 23 – Planning and Board meetings; Rocky View West Rec. Board meeting
- April 24-26 – Alberta School Councils Association Conference and AGM
- April 27 – Banded Peak Parent Council AGM
- April 29 – Banded Peak open house
- April 30 – Planning meeting; Badminton Provincials in St. Paul, AB
- May 1-2 – Badminton provincials
- May 4 – Expulsion hearing
- May 6 – Elbow Valley Parent Council AGM
- May 7- Planning and Board meeting; Elbow Valley Elementary Council
- Springbank Community High School has completed a 3 year plan. This weekend the Friends of SCHS are hosting a fundraising event.
- Elbow Valley's Musicfest at the Jubilee Auditorium on Monday, May 11.

Bev LaPeare Reported:

- April 23 – Attended Planning and regular Board meetings.
- April 23 - Met with the Town of Irricana Council at Education Center.
- April 24-26 – Attended the ASCA (Alberta School Council Association) conference and AGM in Edmonton. Took part in PD sessions regarding the Digital Generation, Social Networking sites, Post-secondary Planning, Respecting Diversity & Preventing Prejudice and Distributed Learning.
- April 28 – Attended the Multicultural Fair at the Chestermere High School and enjoyed the celebration of cultural diversity.
- May 4 – Attended a Student Expulsion Hearing at the Education Centre.
- May 4 – Attended a Bow North Recreation Board meeting.
- May 5 – Attended an information meeting regarding the new Sarah Thompson Elementary School P3 Project in Langdon.
- May 6 – Attended a meeting at the MD office with the Chestermere Conrich Regional Rec. Board.
- May 6 – Attended the “Grease” Musical at Chestermere High School.
- May 7 – Attended the Planning and Regular Board meetings.

Sylvia Eggerer Reported:

- April 2 – Board and Planning meetings; Bert Church High School 25th birthday celebration
- April 4 – Joint School Council information sessions
- April 7 – Conference call with Minister re: budget
- April 8 – Meadowbrook School Council
- April 9 – Planning meeting re: budget & capital plan
- April 16 – Political advocacy; attended MLA Rob Anderson fundraiser
- April 21 – Policy Development Committee meeting; EAMS School Council; GMHS School Council
- April 22 – Edwards School Council
- April 23 – Board and Planning Meetings; supper meeting with Town of Irricana – discussion about potential growth and mutual partnerships.
- April 25 – Attended fundraiser for 55+ Summer Games
- April 28 – Edwards Centennial Breakfast
- April 30 – Board Professional Development
- May 1 – Pandemic meeting
- May 1 – Participated in interviews for Zone 5 Edwin Parr candidates
- May 4 – GMHS celebrating success
- May 6 – Airdrie & District Community Foundation
- May 6 – R.J. Hawkey School Council
- May 7 – Board & Planning Meetings

Bruce Pettigrew Reported:

- Attended Glenbow school council meeting and received positive feedback of the joint Board/School Council meeting. SC members would have liked more interaction among the representatives but were impressed with the RVS 3 year plan, and the Saturday PD session

organized by SWC PR/Communications which they felt was very worthwhile. Supt. Bass was complimented for his passion for the 3 year plan and the direction that RVS is heading.

- Trustees Pettigrew and Munro attended the Cochrane Steering Committee meeting yesterday, looking at programming in Cochrane high schools. Committee consists of student, parent, admin and school council representatives of CHS and BVHS, as well as reps from the feeder schools. Assoc. Supt. Murray Besenski led the meeting with Greg Thomas as facilitator. Two additional meetings have been scheduled for the Steering Committee in the next two weeks.

Colleen Munro reported:

- Trustee Munro was invited to speak to the Grade 6 students at Bearspaw School on the election process of becoming a trustee and roles/responsibilities associated with the position. The students are studying municipal government as part of the Grade 6 curriculum.

Don Thomas reported:

- Trustee Thomas and Superintendent Bass served the community at McDonald's McHappy Day on May 6, 2009.

Jennifer Avery reported:

- Dinner Theatre fundraiser for W. G. Murdoch and Crossfield Elementary was a sold out event, written and performed by students.

ADJOURNMENT:

#118 - 09 MOTION BY TRUSTEE COLLEEN MUNRO:

That the Regular Board meeting be adjourned at 4:17 p.m.

CARRIED

CHAIRMAN

SECRETARY-TREASURER
