

## **STUDENT TRANSPORTATION COMMITTEE TERMS OF REFERENCE**

The Student Transportation committee shall be governed by the following Terms of Reference:

### **1. Membership**

#### **Voting Members**

- a) Three (3) Trustees as appointed by the Board at each Organizational Board meeting (one of whom shall be elected to be the Chairman of the Committee).

#### **Advisory Members**

- a) Associate Superintendent of Business and Operations
- b) Supervisor of Student Transportation

#### **Ex-Officio Member**

- a) Board Chairman

### **2. Meetings**

Meetings as required may be called by either the Committee Chairman or the Associate Superintendent of Business and Operations. Meeting agenda if required will be sent to members prior to each meeting by the Associate Superintendent of Business and Operations.

### **3. Minutes**

The Associate Superintendent of Business and Operations shall act as recording secretary for the Committee.

### **4. Remuneration of Trustees**

Trustees will be remunerated according to Board Policy.

### **5. Budget**

None required.

### **6. Authority**

The Committee has the authority to:

- a) Review and make recommendations to the Board on transportation policies.
- b) Hear and rule on student transportation appeals following the Committee's established process.
- c) Negotiate contract terms with school bus contractors subject to the approval of the Board of Trustees.
- d) Meet with stakeholders on transportation issues as deemed necessary by the Committee.