As per Board Policy 7 Board Operations,the Board provides opportunity for members of the general public to make presentations to the Board. Individual or group requests to make a presentation must be submitted to the Superintendent or designate, no less than ten (10) calendar days prior to the scheduled Board meeting at which the individual or group wishes to present.

The presentation must be supported by background/rationale and a recommendation for action. If supporting documents will be used, e.g., Power Point, handouts, visual aids, a copy of these must be submitted with the application. Presentations should not exceed ten (10) minutes in length.

|  |  |  |
| --- | --- | --- |
| Presenter’s Name: | Date: | |
| Phone #: | Email: | |
| Assigned Position/Group Representing *(if applicable)*: | | |
| Name of Presentation: | | |
| Date of Board Meeting: | | |
| **Background/Rationale:** | | |
| **Recommendation for Action:** | | |
| **T*o be completed by the Office of the Superintendent)*** | |
| Date Received:       Received by: | |
| Agenda Planning Committee Decision: | |
| Superintendent Approval: | |

*Reference:*

* AP150 Community Engagement