



Community Use of Schools Application for Use

School Requested:			
Facilities Requested:	<input type="checkbox"/> Gymnasium	<input type="checkbox"/> Classroom	<input type="checkbox"/> Other:
Type of Activity:	No. of Participants:		
Additional Requirements (i.e., volleyball nets, exercise mats, etc.):			
Continuing Use:	Day of Week:		Time Start:
	First Date Requested:		Last Date:
	Exclude:		
Single or Irregular Use:	Specify each Date and Time Requested below:		
	Date	Time	Date

Group Name:			
Group Address:			
Representative Name:			
Phone:	Day	Evening	Cell

CONDITIONS OF USE

The use of school facilities by local community groups is provided through Rocky View Schools. Your cooperation is requested in observing the following regulations:

1. Applications for use of school facilities must be made in writing to the Booking Agent/Principal no less than 14 days before the date requested;
2. Groups using school facilities are responsible for the conduct of all members of the group;
3. Community groups will be allowed to use only those facilities indicated on the application form and only during the times designated;
4. School equipment may be used only if indicated on the approved application form;
5. A Community Use Supervisor or Caretaker will be on duty to open and lock the school at the prescribed times;
6. Groups using school facilities will be responsible for any damages;
7. All School facilities enforce a two-shoe policy with their students. For community use this policy is particularly important. Only clean, non-marking, soft-soled shoes are to be worn in the gymnasium;
8. Food and drinks are not allowed in gymnasiums.
- 9.

Signature	Date
Booking Agent/Principal	School Use
Date Received:	Date Received:
Fee Levied and Collected:	Principal Signature:
Total Damage Deposit Collected:	Special Conditions or Dates Not Available:
Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Signature:	

Copies to: Applicant, Booking Agent, Caretaker, School