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## **BACKGROUND**

The Board believes in providing a variety of learning opportunities in order to support the specific needs and interests of students and acknowledges the value of providing enhanced programming and experiences for students.

The Board recognizes that these enhanced opportunities often come at an additional cost and therefore, may charge fees to recover costs associated with enhanced learning experiences, extra-curricular, alternative programming, and/or providing goods or services to students.

The Board values transparency and accountability and has established guidelines for the charging and reporting of school fees. The Superintendent is charged with maintaining an administrative procedure consistent with this policy for the implementation of school fees (see Administrative Procedure 5105).

## **GUIDELINES**

1. School fees shall be directly related to the reasonable cost of resources consumed by the student in order to achieve the learning outcomes or additional experiences and/or programming provided to the student.
2. On an annual basis, the Board shall approve fees proposed by schools in alignment with the school fees parameters established by the Board. Fees that arise throughout the year shall be approved by the Superintendent only.
3. The Superintendent must ensure there has been consultation with parents prior to setting, increasing or decreasing school fees.
4. School fees will only be used for the purpose collected and not used to fund other services or supplies.
5. A fee waiver and refund process shall be in place for school fees and details of these processes must be communicated annually to staff and parents/guardians.
6. Prior to the beginning of each school year, approved fee schedules will be posted on school websites.
7. The Board directs that
  - 7.1. Basic student supplies required for Kindergarten – Grade 4 students will be provided at no cost to parents/guardians.
  - 7.2. Lunch time supervision will be provided by schools at no cost to parents/guardians.
  - 7.3. General fees applicable to all students within a school are not permitted.



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- 7.4. Alternative Program fees are not applicable to French Immersion and Christian Programming.
8. International student fees will be set by the Superintendent.
9. For details on the fee types, waivers, implementation of school fees – please see Administrative Procedure 5105 – Fees.

### **Legal Reference:**

- Section 13, 19, 21, 23, 32, 33, 52, 53, 59, 68, 196, 197, 204, 222, 225, 257 Education Act
- School Fees Regulation