



REGULAR MEETING OF THE BOARD OF TRUSTEES

HELD VIRTUALLY

MARCH 18, 2021

10:00 a.m. Regular Board Meeting

AGENDA

1. Call to Order
2. Ratification to Proceed with Virtual Meeting
3. Approval of Agenda
4. In Camera Meeting
5. Motions Arising from In Camera
6. Approval of Minutes
 - a) Regular Board Meeting – March 4, 2021
7. Exemplary Practice/ Student Showcase
 - a) Story Workshop
8. Superintendent's Report
9. Chair's Report/Correspondence
10. Committee Reports
 - a) Budget (w/motion)
 - b) Planning
 - c) Other
11. Trustee Reports
12. New Business
13. Adjournment

This unofficial agenda is subject to change and is not *official* until approved at the Board meeting.



EXEMPLARY PRACTICE

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Date of Meeting: March 18, 2021

Showcase Name: Story Workshop

Teachers: Alison Humphrys, Carleen Pocklington, Kelsey Bagnall

Project Description

To support young children's literacy, teachers Alison Humphrys, Carleen Pocklington and Kelsey Bagnall have incorporated Story Workshop into their classrooms.

Story Workshop is an approach supporting literacy built upon four pillars: the sharing of stories, immersion in the arts, time for play and a focus on meaning-making.

The approach started at Opal School and has since been embraced in school districts around the world. Story Workshop began with a simple question embraced by teacher-researchers: What is the connection between literacy and the arts? (Opal School, 2018)

Alison, Carleen and Kelsey have also shared this approach with other teachers in RVS by co-leading professional learning sessions. Story Workshop can also be shared with other schools and educators using social media, and through RVS' Literacy webpage.



SUPERINTENDENT'S REPORT
REGULAR MEETING OF THE BOARD OF TRUSTEES

MARCH 18, 2021

AGENDA

- | | ACTION |
|---|---------------|
| 1. Capital Plan Submission | Directive |
| 2. Prince of Peace Lutheran School Future | Directive |
| 3. Edwin Parr Nominee Announcement | Information |

A handwritten signature in black ink, appearing to read "Greg Luterbach", with a small star-like mark above the final letter.

Greg Luterbach
Superintendent of Schools

DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Date of Meeting: March 18, 2021

Item: 3 Year Capital Plan

Background:

Each school division in Alberta is required to submit their proposed list of capital requests, in order of priority, by April 1st of each calendar year.

Current Status:

See below for the Capital Priorities proposed by RVS Administration. The proposed 2022-2025 Capital Plan outlines background and information used to determine priorities. Please see Appendices for supporting documentation.

Proposed Priority	Capital Project	Build Out Capacity	Community	Type of Project	Site Readiness Expected
2022 BUDGET YEAR					
1	Bow Valley High School	1400 (+700 addition)	Cochrane	Addition	Existing
2	Airdrie K-8	900	Airdrie – South Windsong	New Construction	Existing
3	Cochrane K-5	600	Cochrane - Heartland	New Construction	2021
2023 BUDGET YEAR					
4	Chestermere K-9	900	Chestermere	New Construction	2022
5	Airdrie High School	1500	Airdrie	New Construction	2022
6	Airdrie K-8	900	Airdrie	New Construction	2022
7	Chestermere High School	1500	Chestermere	New Construction	2022
8	Cochrane K-8	900	Cochrane	New Construction	2023
9	Springbank K-9	900	Harmony	New Construction	2021
2024 BUDGET YEAR					
10	Langdon K-5	600	Langdon	New Construction	TBD
11	Cochrane K-8	900	Cochrane	New Construction	TBD
12	Crossfield K-8	600	Crossfield	New Construction	TBD
13	Airdrie K-8	900	Airdrie	New Construction	TBD

DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Alternatives:

Alternative I:

The Board of Trustees approve the 2022-2025 Capital Plan Priorities as presented, directing administration to submit the Capital Plan Priorities to Alberta Education.

Alternative II:

The Board of Trustees approve the 2022-2025 Capital Plan Priorities as amended, directing administration to submit the revised Capital Plan Priorities to Alberta Education.

Recommendation:

The Board of Trustees approve the 2022-2025 Capital Plan Priorities as presented, directing administration to submit the Capital Plan Priorities to Alberta Education.

DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Appendix A

Priority 1:

Bow Valley High School

	9	10	11	12	TOTAL	Utilization
2019	192	222	167	158	739	89%
2020	218	192	219	187	816	98%
2021	221	217	190	213	841	101%
2022	255	225	216	198	893	107%
2023	228	259	223	224	935	112%
2024	248	232	258	232	970	116%
2025	300	252	230	268	1051	126%

Capacity = 834

Cochrane High

	9	10	11	12	TOTAL	Utilization
2019	231	200	211	217	859	86%
2020	245	230	192	214	881	89%
2021	227	234	223	168	852	86%
2022	245	226	230	219	920	93%
2023	207	243	225	221	896	90%
2024	216	207	240	221	884	89%

Capacity = 994

DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS



Priority 2:

Aidrie K-8 Schools			
	Total K-8 Enrolments	K-8 Capacity	Capacity - Enrolment
2017	6877		
2018	7338		
2019	7764		
2020	7694		
2021	8333	9945	1612
2022	8686	9945	1259
2023	9010	9945	935
2024	9356	9945	589
2025	9615	9945	330
2026	9883	9945	62
2027	10139	9945	-194
2028	10386	9995	-391

Northcott Prairie

Year	K	1	2	3	4	5	6	7	8	Total	Prov Util
2019	59	34	45	29	38	34	75			314	
2020	66	73	40	61	46	59	123	82		550	65%
2021	75	76	81	48	79	54	138	131	88	770	93%
2022	82	83	80	85	52	83	136	142	135	878	106%
2023	95	87	87	84	89	56	160	140	146	944	114%
2024	100	103	91	91	88	93	155	164	144	1029	124%
2025	105	105	107	95	95	92	185	159	168	1111	134%

Capacity 2020 = core 750 + 2 portables (50).

Capacity = 800

Additional modular units will be required for 2022



DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Priority 3:

Cochrane K-8			
	<i>Total K-8 Enrolments</i>	<i>K-8 Capacity</i>	<i>K-8 Capacity</i>
2017	3512		
2018	3735		
2019	3950		
2020	3796		
2021	4061	4852	791
2022	4195	4852	657
2023	4395	4852	457
2024	4569	4852	283
2025	4727	4852	125
2026	4859	4852	-7
2027	4973	4852	-121
2028	5072	4852	-220

DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Appendix B

RVS experiences student growth of just about 1,000 students, in the vicinity of 4-6%, annually (exception of 2020, due to anomalies associated with the pandemic). RVS' percentage of growth is double the growth of larger school districts in Calgary; this is partly due to families with school age children moving into RVS communities and partly due to natural growth.

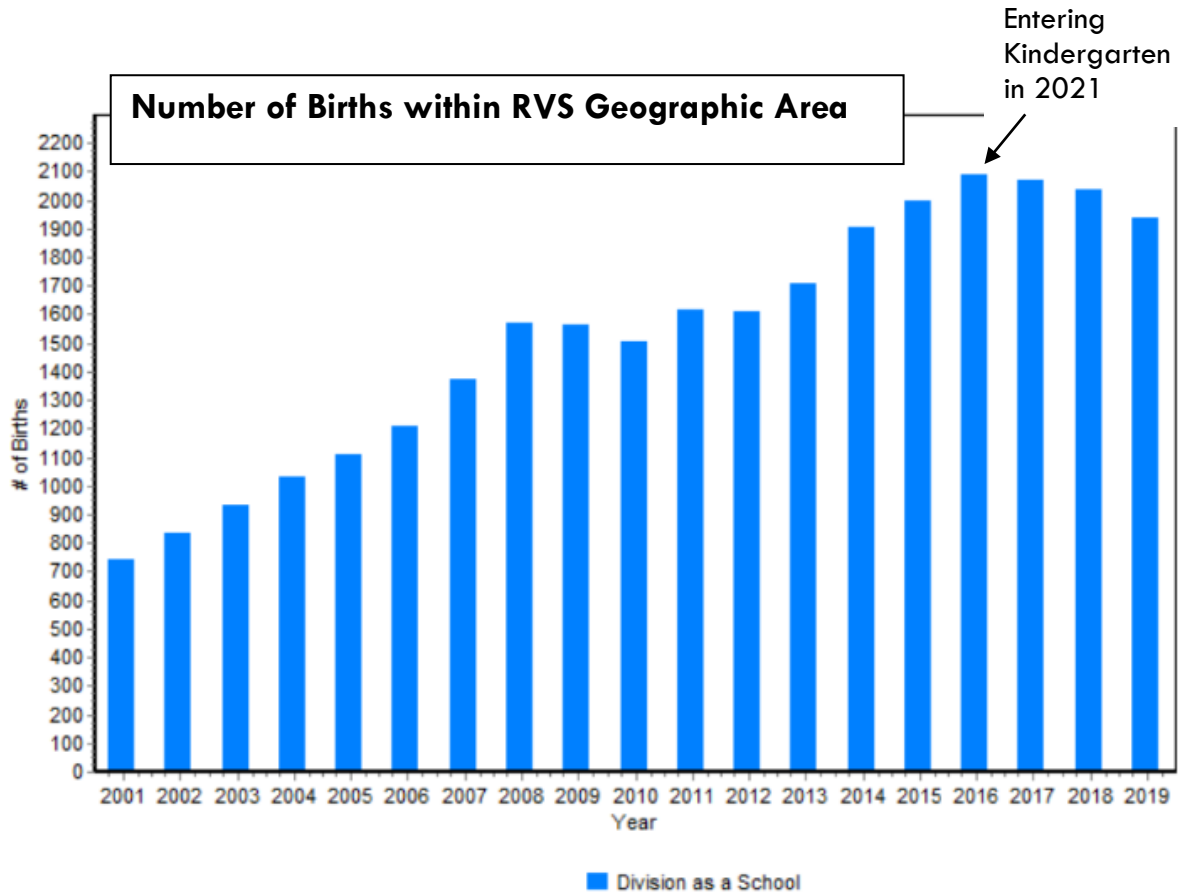
	2016	2017	2018	2019	2020	2021
Kindergarten	1,953	1,976	2,008	1,918	1,527	2,021
Grade 1	1,876	2,006	2,033	2,082	1,893	1,786
Grade 2	1,901	1,911	2,072	2,062	1,954	2,090
Grade 3	1,968	1,996	1,933	2,123	2,017	2,134
Summary	5,745	5,913	6,038	6,267	5,864	6,010
Grade 4	1,910	2,041	2,038	2,019	2,035	2,167
Grade 5	1,779	1,953	2,115	2,108	1,962	2,207
Grade 6	1,686	1,829	1,979	2,178	2,093	2,095
Summary	5,375	5,823	6,132	6,305	6,090	6,468
Grade 7	1,656	1,726	1,863	2,005	2,117	2,190
Grade 8	1,653	1,700	1,750	1,894	1,986	2,229
Grade 9	1,602	1,710	1,770	1,815	1,953	2,110
Summary	4,911	5,136	5,383	5,714	6,056	6,529
Grade 10	1,489	1,612	1,666	1,723	1,764	1,952
Grade 11	1,452	1,485	1,569	1,626	1,675	1,783
Grade 12	1,420	1,465	1,474	1,541	1,638	1,732
Summary	4,361	4,562	4,709	4,890	5,077	5,467
Sub Total	22,345	23,410	24,270	25,094	24,614	26,497
Colonies	43	44	52	42	46	Enrolments above include Colonies and CLC students
CLC's	324	316	392	503	629	
Total	22,712	23,770	24,714	25,637	25,289	26,495
<i>Difference</i>	5.3%	4.7%	4.0%	3.7%	-1.36%	4.77%
	1,142	1,058	944	923	-348	1,206



DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS



DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

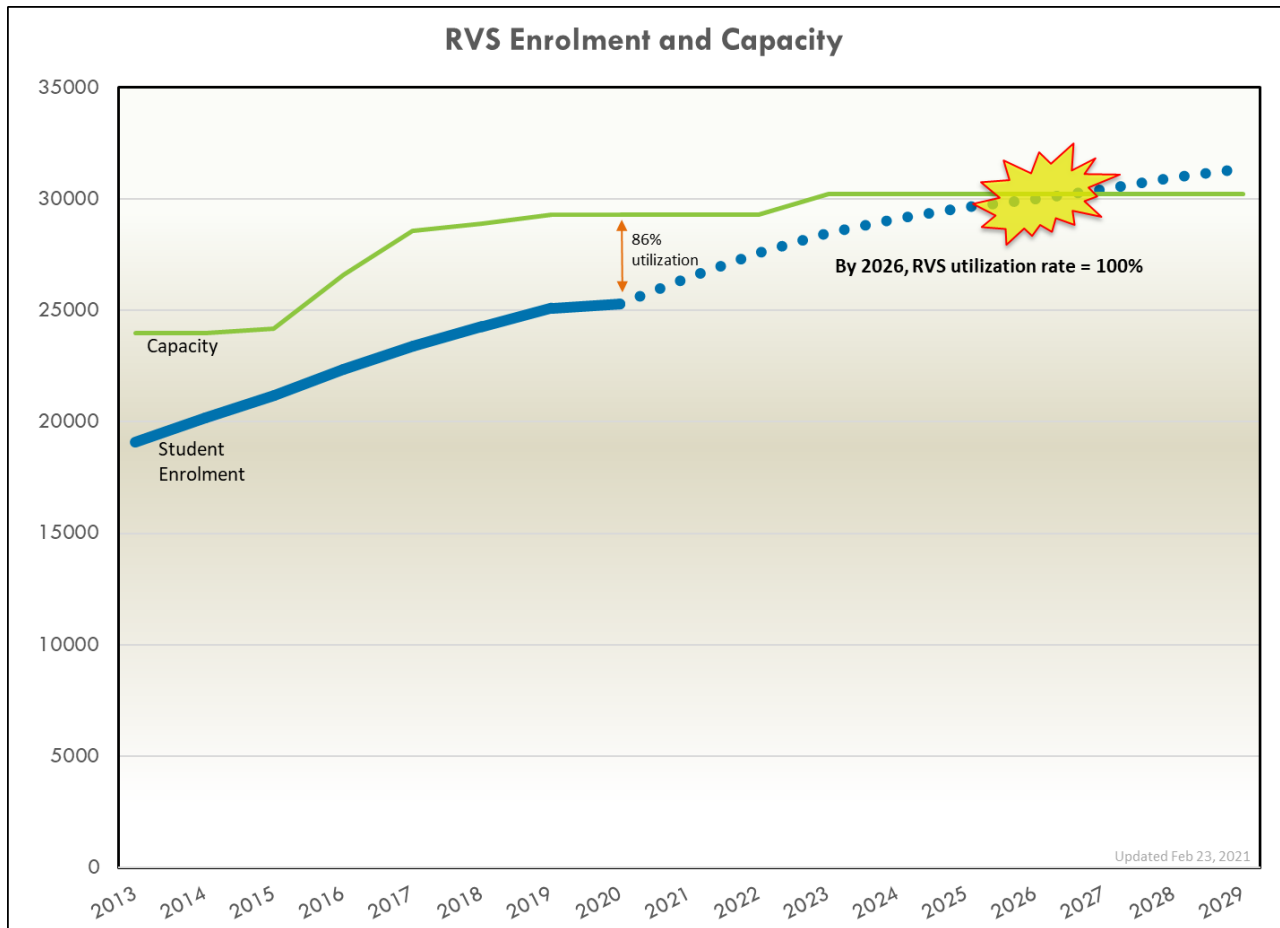
FROM: THE SUPERINTENDENT OF SCHOOLS



Capacity and Utilization

The need for additional capacity to accommodate student growth continues to be critical for RVS. The utilization rate will continue to increase from the current 86% to a critical utilization rate of 100% by 2026.

Two sites in RVS meet site readiness guidelines and are ready for construction of new schools/additions.



DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Item: Prince of Peace Lutheran School Next Steps

Date of Meeting: March 18, 2021

Background:

Prince of Peace Lutheran School is a RVS K to Gr. 9 school offering faith-based programming. It serves families in Chestermere, Langdon, rural Rocky View County, Calgary and Airdrie. The school currently has 374 students and 36 staff. Prince of Peace Lutheran School was originally a private school which in 2006 officially became part of RVS and has been a Christian school of choice in RVS since that time.

RVS has made numerous attempts in previous years to remain in the building including requesting the Government of Alberta purchase the property and making two purchase bids ourselves. With those efforts unsuccessful, we were able to negotiate the extension of RVS' lease agreement in March of 2019.

Sage Properties presented RVS with a lease proposal during the final stages of the community consultation. The Board agreed to the lease which commenced Sept. 1, 2019 for a term of 5 years with either party being able to end the lease with 18 months notice.

In early February 2021, RVS received official notice from the landlord of the Prince of Peace Lutheran School property (Sage Properties Corp.) that it is executing its right to terminate its lease with RVS effective Aug. 5, 2022.

Current Status:

On February 12th the Board informed families and staff by way of a letter about Sage Properties lease termination notice.

The Board needs to determine a path forward. Given the option to stay in the same building under the same configuration is not possible, a school closure process must be undertaken. Board Policy 15 – School Closures was recently updated to reflect the *Education Act* and the elimination of the previously *School Closure Regulation*. Highlights from Policy 15 include:

3. Where the Board is considering the closure of a school, or transfer of students from one school building to another school building, the Board shall:
 - 3.1. notify in writing the parents of every student enrolled in the school that may be affected; and
 - 3.2. notify in writing any other person, municipality or community organization who may be significantly affected.



DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

4. For the purpose of school closure only, the Board shall:
 - 4.1. provide adequate opportunity for the public to respond to the Board's proposal to close the school;
 - 4.2. establish a process for the Board to consider public feedback; and
 - 4.3. request of administration a report which shall be presented at a public board meeting which sets out the following:
 - 4.3.1. how the closure would affect the attendance area defined for that school;
 - 4.3.2. how the closure would affect the attendance at other schools;
 - 4.3.3. information on the Board's long-range capital plan;
 - 4.3.4. the number of students who would need to be relocated as a result of the closure;
 - 4.3.5. the need for, and extent of, busing;
 - 4.3.6. program implications for other schools and for the students when they are attending other schools;
 - 4.3.7. the educational and financial impact of closing the school, including the effect on operational costs and capital implications; and
 - 4.3.8. the educational and financial impact if the school were to remain open.

With the elimination of the School Closure Regulation, the requirement to start and finish the school closure process in the same school year has been eliminated. With this in mind, it is recommended that the Board begins a school closure process now so that options can be developed and discussed with the community in time that the Board could make a decision for implementation either for Sept. 2021 or Sept. 2022.

Timeline for the school closure consideration could be:

- March 18th – Board approve motion beginning school closure process
- March 18th – Letter goes out to families, staff, City of Chestermere, City of Calgary, Rocky View County, Calgary Board of Education, Calgary Catholic School Division informing them that the Board is beginning the necessary process and outline the timeline for the process and decision.
- April 1st – Planning committee discusses options to be presented to public
- April 14th – Hold online community consultation event to share information, options under consideration, provide structure for feedback to be gathered (online) - deadline for feedback Wed April 28th
- April 30th – Board provided with summary of feedback
- May 6th – Planning committee discusses administration recommendation related to school closure
- May 13th – Additional Board meeting scheduled to look at Board consideration of closure motion
- May 13th – Decision communicated to relevant stakeholders
- May 14th and beyond – Administration implementation of Board decision

DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Alternatives:

Alternative I:

The Board begin the school closure process for Prince of Peace Lutheran School as per Policy 15 and the timeline outlined above.

Alternative II:

The Board begin the school closure process for Prince of Peace Lutheran School as per Policy 15 and the amended timeline above.

Alternative III:

The Board refer the matter back to the Board Planning Committee for further discussion.

Recommendation:

The Board begin the school closure process for Prince of Peace Lutheran School as per Policy 15 and the timeline outlined above.

INFORMATION ITEM



TO: THE BOARD OF TRUSTEES

FROM: THE SUPERINTENDENT OF SCHOOLS

Information Item: Rocky View Schools 2021 Zone 5 Edwin Parr Award Nomination

Date of Meeting: March 18, 2021

Background:

Each year Rocky View Schools initiates a process to nominate a first-year teacher to receive the Alberta School Boards Association Edwin Parr Award.

Edwin Parr homesteaded in the Meanook area near Athabasca in 1920. Prior to 1925 he began his long career in educational affairs as a member of the George Lake School District board. He served as chair of the board with the Athabasca School Division and was on the council of the County of Athabasca from its formation in 1959 until his death in January 1963. Edwin Parr was president of the Alberta School Trustees' Association from 1956 to 1962. "Ed Parr", as he was known to all, instituted an Annual Teacher Award in his school system. Each year a member of the teaching staff was chosen to receive a gold watch and an appropriate certificate for long and meritorious service. To honour his memory and to honour the profession he so dearly respected, the Alberta School Trustee's Association (now ASBA) established the Edwin Parr Teacher Award in 1964.

Criteria:

- Any first-year K-12 teacher is eligible for nomination.
- A minimum of 100 full-time equivalent days of teaching within the current school year is required (i.e. September 2020 to June 2021).
- A teacher may have up to 120 full-time equivalent days of teaching service prior to signing a full-time contract.
- A teacher must hold an Interim Professional Certificate or other valid Alberta teaching authority.
- First year teaching experience must be completed in Alberta from a school jurisdiction that is a member of the ASBA.

The Candidate: Charnelle Fulcher

If you gravitate to spaces where the most engaged students are engrossed in authentic learning experiences you will inevitably be drawn to Charnelle Fulcher's classroom. In mere months, Charnelle has proven herself to be a flexible educator who fluidly adapts to changes. Hired in June to teach a grade 3 class in East Lake School's English stream, Charnelle was informed a week prior to the start of the year that she would instead be teaching a grade 5/6 combined French Immersion class. This was a curveball that Charnelle has hit out of the park. Ms. Fulcher sets very high expectations for her students and herself but does so in an extremely supportive way that provides students the opportunity to be the drivers in their educational journey. She provides her students with multiple means and creative ways to represent their learning and is constantly gauging their progress through effective assessment practices. She utilizes her strong collaboration and communication skills to involve parents and school community members as part of the learning process. In understanding the power of her voice and value of her ideas, Charnelle has helped advance not only her own teaching and learning practices but those of her peers through her willingness to share and collaborate. This displays an awareness and confidence that will serve her and her students throughout her career. There seems to be no doubt that Charnelle Fulcher is on the path to becoming a master teacher of Rocky View Schools.

DIRECTIVE FOR ACTION



TO: THE BOARD OF TRUSTEES

FROM: THE BUDGET COMMITTEE

Item: 2021/22 Board Budget Priorities

Date of Meeting: March 18, 2021

Background:

The creation of budget priorities is explicitly described within Policy 2 – Role of the Board under the Fiscal Accountability section. Specifically, item 4.1 says the Board shall “approve budget assumptions/principles and establish priorities at the outset of the annual budget process.”

After reviewing the budget development process and key assumptions/principles, the Board’s Budget Committee discussed budget priorities. The budget committee collected individual trustee feedback before theming the proposed priorities.

The 2020/21 Board budget priorities were:

Rocky View Schools’ annual budget is driven by the goals and strategies of its Four-Year Plan to foster innovators in their learning journey, while addressing the operational needs of the jurisdiction. Recognizing that the Superintendent will demonstrate fiscal responsibility by continuing to pursue efficient and effective services, the Board of Trustees has identified the following key priorities to guide the 2020/21 budget process:

- *Student success through targeted funding to classrooms;*
- *School based supports for students with complex needs;*
- *Wellness supports; and*
- *Literacy and numeracy skill development.*

Current Status:

The following 2021/22 budget priorities are recommended by the budget committee for consideration of the Board.

Rocky View Schools’ (RVS) annual budget is driven by the goals and strategies of its Four-Year Plan to foster innovators in their learning journey and the operational needs of the jurisdiction while addressing the pandemic. Recognizing that the superintendent will demonstrate fiscal responsibility by continuing to pursue efficient and effective services while building on innovations over this past year, the Board of Trustees has identified the following key priorities to guide the 2021/22 budget process:

- *Pandemic recovery and growth opportunities;*
- *Student success through targeted funding to classrooms whether face-to-face or online;*
- *School based supports for students with complex needs;*
- *Mental health and wellness supports; and*
- *Literacy and numeracy skill development.*



DIRECTIVE FOR ACTION

TO: THE BOARD OF TRUSTEES

FROM: THE BUDGET COMMITTEE

Alternatives:

Alternative I:

The Board of Trustees approves the 2021/22 budget priorities as outlined.

Alternative II:

The Board of Trustees refers the matter back to the Budget Committee for further options and/or research.

Alternative III:

The Board of Trustees approves the amended 2021/22 budget priorities.

Recommendation:

The Board of Trustees approves the 2021/22 budget priorities as outlined.