

Parent Guide

How to View Report Card

Log into the [Public Portal](#)

Log into the Public Portal on a computer, or through the web browser on a mobile device, **NOT through the PowerSchool app**.

*If you do not have an account, please contact your child's school and they will be able to create one for you.

Step 1: CLICK on the name of the student in the blue horizontal bar.

Step 2: CLICK "Report Card" icon from the left navigation menu. A list of archived report cards will display.

Step 3: CLICK on the specific Report Card to view/print.

Step 4: Follow the instructions to PRINT.

PowerSchool SIS

Student and Parent Sign In

Username

Password

[Forgot Username or Password?](#)

[Sign In](#)

For easier password reset or for "New" Parent Portal Accounts, please call your student's school.

There are two ways to recover login information if you want to try on your own.

1. **Forgot Username?** You must enter the email address you identified as your primary email address on your student's registration form.

2. **Forgot Password?** You must enter both your correct username and the email address you identified as your primary email address on your student's registration form.

*Note: If it is a different email than the identified primary email, you will **NOT** receive a reset email. Please try a different email or be sure you have correctly typed the information.

If you **DO NOT** receive an email for either reset, [send email](#) for assistance.

[Forgot Username or Password?](#) Click on the link above.

PowerSchool SIS

Welcome, [Help](#) [Sign Out](#)

Student 1 **Student 2**

Navigation

- Grades and Attendance
- Missing Assignments
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- Account Preferences
- My Schedule
- School Information
- Report Card**
- SchoolEngage

Student Report Card

Report Card

Name	School	Date
Grade 2 - Final - 2023-2024	Windsong Heights School	06/26/2024
Grade 1 - Final - 2022-2023	Windsong Heights School	06/26/2023
Grade K - Final - 2021-2022	Windsong Heights School	06/27/2022

Unblock popup window in browser for Powerschool site.

Instructions to Print Report Cards:

The fully supported browsers for this report are FireFox, and Chrome (recommended).

Recommend to **SAVE as PDF** using Chrome, then print the PDF.

1. Click on the report card you wish to print.
2. Right click on the document.
3. Click Print.
4. Choose your destination (printer or print to PDF).
5. Click Print.

Tips for printing:

- Unblock popup window in browser for Powerschool site.
- Select paper size as **Legal** and orientation as **Portrait**
- Select "Shrink to fit page width" if using Firefox.
- For double sided printing, select the print properties to change the binding location "Long Edge".
- Turn **on** printing of backgrounds. Shading and colorations in this reports are all "backgrounds", and not printing backgrounds will generally lead to illegible printouts.
- Turn **off** printing of "header" information in your browser settings. If this is not off, each page printed will include (depending on browser) the URL of this page, a page number, and a time stamp. These are generally not desired for this report.

How to View Individual Assessments

Step 1: To see ALL assessment information (including outcomes) for a student, **CLICK** on the “Grades and Attendance Tab” in the left navigation menu.

Step 2: **CLICK** on the course grade to see more information about a specific subject.

A list of assessments will appear.

Step 3: Check the legend at the bottom to discover the attributes/flags (collected, late, missing, exempt, absent, incomplete) that have been associated with each assessment.

Step 4: **CLICK** on the Standards icon to see which learner outcomes are associated with the assessment.

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Welcome, Walt Disney | Help | Sign Out

Daisy Donald Mickey Minnie

Navigation

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Grades and Attendance: Disney, Daisy Duck

Alberta Student #: 307697672

Click Here to see a list of all your students past assignments for this term.

Grades and Attendance Standards Grades

An overall grade for the course will appear in the Quick Lookup.

Click on any course grade to see the assessments.

Exp	Last Week							This Week							Course	Y1	Absences	Tardies
	M	T	W	T	F	S	S	M	T	W	T	F	S	S				
AM(1-5) PM(1-5)															Grade 1 Homeroom	[i]	0	0
P1-P2(1-5) P3(1-3.5) P4(4)															English Language Arts 1	ADV	0	0
P4(1-2.5) P5(4) P7-P8(3)															Social Studies 1	ADV	0	0
P4(1-2.5) P5(4) P7-P8(3)															Science 1	PRG	0	0
P5-P6(1,3,5) P7-P8(2)															Mathematics 1	PRG	0	0
P3(4) P4(3) P5(2) P7(1,5)															Physical Education 1	EMG	0	0
P3(4) P8(1,5)															Music 1	MAS	0	0
P1(2) P5(3)															Health and Life Skills 1	PRG	0	0
P7-P8(4)															Art 1	MAS	0	0
Attendance Totals															0	0		

Current weighted GPA:
 Show dropped classes also

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Class Score Detail: Disney, Daisy Duck

Course	Teacher	Expression	Final Grade ¹
Mathematics 1	Drake, Prof. Ludvig Von	P5-P6(1,3,5) P7-P8(2)	PRG

Teacher Comments:
 Section Description:

Click on the “Standards” icon to view the learning outcomes that have been attached to the assessment, and how the student has done in each outcome.

Assignment Scores

Due Date	Category	Assignment	Standard	Score	Grd	Flags
09/26/2018	Summative	Sorting Objects		~3		
09/25/2018	Summative	Showing Patterns in Different Ways		~3		
09/24/2018	Formative	Creating AB Patterns		~3		
09/17/2018	Formative	Creating a pattern		~3		

Grades last updated on: 8/14/2019

The speech bubble icon indicates that the teacher has written a comment. Click “View” to read it.

Legend

The teacher may indicate information through various icons. Check legend.

1 - This final grade may include assignments that are not yet published, or may be the result of special weighting used by the teacher. Click to view additional information on special weighting.

Icons: Standards | Has Description | Has Comment | Collected | Late | Missing | Exempt from Final Grade | Absent | Incomplete | Excluded

Grades and Attendance Standards Grades

Parents can view which learner outcomes are attached to assessments and see how the student is progressing.

Assignments

Due Date	Category	Assignment	Flags	Score	Grade	View
09/26/2018	Summative	Sorting Objects		~3		View
		MA.1.7.PR3 - PR3 Sort sets by 1 attributes and explain		EMG		
		MA.1.8.SS2 - SS2 Sort 3D & 2D shapes. Explain sorting rules		PRG		
09/25/2018	Summative	Showing Patterns in Different Ways		~3		View
		MA.1.7.PR1 - PR1 Show an understanding of repeating pattern		PRG		
		MA.1.7.PR2 - PR2 Translate & represent repeating patterns		EMG		
09/24/2018	Formative	Creating AB Patterns		~3		View
09/17/2018	Formative	Creating a pattern		~3		View

Students may have different achievement levels for outcomes.

Step 5: If there is a speech bubble icon, **CLICK** on the “View” button to see the Assignment description and/or an individual comment from the teacher.

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Class Score Detail: Disney, Daisy Duck

Course: Mathematics 1 Teacher: Drake, Prof. Ludvig Von

Teacher Comments:

Section Description:

Assignment Scores

Due Date	Category	Assignment
09/26/2018	Summative	Sorting Objects

Grades and Attendance Standards Grades

Assignments

Due Date	Category	Assignment
09/26/2018	Summative	Sorting Objects

Student Score Detail

Assignment: Sorting Objects

Category: Summative

Score Comment: Daisy is able to distinguish between 3D objects and 2D shapes. However, she has more difficulty explaining the attributes of each. She can sort, but can't explain why she has sorted in a particular fashion.

How to View Overall Course Outcome (Standard) Progress

Step 1: **CLICK** on the “Standards Grades” tab.

Step 2: **CLICK** on “Expand All” to see ALL learner outcomes for ALL courses.

or
CLICK on the small arrow beside a specific course to view the learner outcomes for that course.

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Daisy Donald Mickey Minnie

Standards Grades: Disney, Daisy Duck

Year: 18-19

Grades and Attendance Standards Grades

Click on the “Standards Grades” tab to view the “live version” of the report card.

Expand All Collapse All

Click “Expand All” to view ALL of the learner outcomes for ALL of the courses.

Alternatively, click on the ARROW for the specific course you want to view.

Completed Classes

AM(1-5) PM(1-5) Grade 1 Homeroom - 18-19	Drake, Prof. Ludvig Von
P1-P2(1-5) P3(1-3,5) P4(4) English Language Arts 1 - 18-19	Drake, Prof. Ludvig Von
P1(2) P5(3) Health and Life Skills 1 - 18-19	Drake, Prof. Ludvig Von
P3(4) P8(1,5) Music 1 - 18-19	Drake, Prof. Ludvig Von
P3(4) P4(3) P5(2) P7(4,5) Physical Education 1 - 18-19	Drake, Prof. Ludvig Von
P4(1-2,5) P6(4) P7-P8(3) Science 1 - 18-19	Drake, Prof. Ludvig Von
P4(1-2,5) P5(4) P7-P8(3) Social Studies 1 - 18-19	Drake, Prof. Ludvig Von
P5-P6(1,3,5) P7-P8(2) Mathematics 1 - 18-19	Drake, Prof. Ludvig Von
P7-P8(4) Art 1 - 18-19	Drake, Prof. Ludvig Von

Standards Grades Classic View

The grades displayed in this view are **cumulative** outcome grades.

They have been determined from outcomes attached to multiple assessments and/or through classroom observations and conversations.

Mathematics 1

Standards	Y1
MA.1 Mathematics 1 (No Grade Collected)	
MA.1.N Number	MAS
MA.1.N.1 N1: I can interpret and explain quantity to 100.	MAS
MA.1.N.2 N2: I can examine addition and subtraction within 20.	MAS
MA.1.N.3 N3: I can examine one-half as a part-whole relationship.	ADV
MA.1.G Geometry	ADV
MA.1.G.1 G1: I can interpret shape in two and three dimensions.	ADV
MA.1.M Measurement	EMG
MA.1.M.1 M1: I can relate length to the understanding of size.	EMG
MA.1.P Patterns	MAS
MA.1.P.1 P1: I can examine patterns in cycles.	MAS
MA.1.T Time	MAS
MA.1.T.1 T1: I can explain time in relation to cycles.	MAS
MA.1.S Statistics	MAS
MA.1.S.1 S1: I can investigate and represent data.	MAS

The learner outcomes are organized by topic or strand. (e.g., Number, Patterns, Measurement, etc.)

Each learner outcome has a grade, which informs topic grades, and ultimately determines the overall course grad

**This information informs next steps.
It is available at any time, 24/7.**