



# Policy Committee

## Terms of Reference

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**Purpose:**

Help the Board fulfill its policy role by monitoring and developing current and emerging policy.

**Membership:**

- a) Three trustees
- b) Superintendent of Schools
- c) Other Education Centre staff as required

**Authority:**

Recommend revisions, deletions and creation of new policies to the Board of Trustees.

**Areas of Focus:**

- a) Review each Board policy at least once during the term of the elected trustees
- b) Develop or revise policy as directed by the Board including as a result of legislated changes
- c) Adhere to Board Policy 10 Policy Making processes

**Meetings:**

Bi-monthly.

**Summaries:**

The Superintendent of Schools shall act as recording secretary for the Committee.

**Remuneration of Trustees:**

Trustees will be remunerated according to Board Policy.

**Budget:**

To be established by the Board.