



School Councils Committee

Terms of Reference

Purpose:

To coordinate the efforts of the Rocky View Schools' Board of Trustees to support and enhance the work of the school councils in the jurisdiction.

Membership:

- a) Four trustees (one of whom must be the vice-chair)
- b) Education Centre staff as required

Authority:

Provide coordination of the activities listed in the areas of focus and other areas as agreed to by the Board of Trustees.

Areas of Focus:

Areas of focus include:

- a) Plan and coordinate Joint Board/School Council Meetings;
- b) Plan and coordinate School Council Chair Orientations;
- c) Plan and coordinate Bylaws Workshops;
- d) Oversee all aspects of the implementation of the Board practice of sponsoring parent delegates to attend the Alberta School Councils' Association (ASCA) annual conference and general meeting;
- e) Make recommendations to the Board on ways to enhance supports to school councils; and
- f) Make recommendations to the Superintendent regarding the school council manual.

Meetings:

As needed.

Minutes:

A member of the committee will take minutes and will report out to the Board.

Remuneration of Trustees:

Trustees will be remunerated according to Board Policy.

Budget:

To be established during the Board's annual budget process.