Review all sections of the form and then complete the last section at the bottom of the page.

Task ID: 0000299023 Created: 22 Apr 2021 11:16.57 PM By: Melyssa Bowen P		IC 57 DM - By: Molyana Boyuna								
Task ID: 0000299023 Created: 22 Apr 2021 11:16.57 PM By: Melyssa Bowen P		IC 57 DM By: Molymon Rowen								
	rocessed: 22 Apr 2021 11:1	16.37 PM Dy. Melyeda Dowell								
PK.	T									\neg
i i	Rocky View Schools									
										\dashv
	TRUSTEE EXPENSE REIMBURSEMENT FORM									
										—
l										-
Name:	Bowen, Melysca									
School/Department:	EC Trustees									-
Date:	22 Apr 2021									\dashv
	T =4			_						
M:1 @ \$/1	Date	Purpose	From/To Description	190	KMs	Roundtrip	Total KMs 0.00	GST Auto Calc 0.00	Amount Incl GST 0.00	Clear
Mileage @ \$0.62/km			-	180			0.00	0.00	0.00	_
		-		450			0.00	0.00	0.00	$\overline{}$
			-	450			0.00	0.00	0.00	_
				450			0.00	0.00	0.00	-
				450			0.00			_
	+	Purpose	From/To Description		KMs	Roundtrip	Total KMs	0.00 GST Auto Calc	0.00 Amount Incl GST	Clear
Tavable Mileage & F /I	+	poor		140			0.00	0.00	0.00	$\overline{}$
Taxable Mileage @ \$0.62/km	—	-	+	40	 		0.00	0.00	0.00	$\overline{}$
		1	1	_			0.00	0.00	0.00	_
	——	-	-	450						$\overline{}$
	——	 	1	150			0.00	0.00	0.00	_
	——	-	-	450			0.00	0.00	0.00	$\overline{}$
	Date	Durmone	-	Breefe	fast \$10.00	Lunch \$15.00	Dinner \$25.00	0.00 GST Auto Calc	0.00 Amount Incl GST	\vdash
Meal Allowances	Date	Purpose	 	_	1881 \$10.00	Lunch \$15.00	Dinner \$25.00	GST AUTO CAIC 0.00	Amount Incl GS I	\vdash
								0.00	0.00	_
(Check box to select each required meal)		i e	†					0.00	0.00	
		İ	†					0.00	0.00	_
		L						0.00	0.00	
								0.00	0.00	
	Date	Specify Expense Type	Description					GST Paid	Amount Incl GST	
Other Expenses	14 Apr 2021	Professional Learning	ASCA Conference Registration	_					196.00	\longrightarrow
(Input GST Paid & Attach Detailed Receipts)		-								\vdash
		 								\vdash
										\Box
								0.00	196.00	
Submitting this form certifies that the foregoing expenses were										
Rocky View Schools business and are in compliance with School	Division policy							Total GST	Total Claim	\square
and guidelines. Click here to view Board Policy 7 Appendix B Please allow at least 90 days for payment processing, Incomplete forms (or forms missing detailed receipts) will be returned to employee for resubmission.								\$0.00	\$196.00	
			Note: Scanned receipts must	be attac	hed to sup	pport all exper	nse claims (with	the exception of	f mileage and mea	is)
			Comments / Instructions:							
		Enter GL Co	ding / Tax Amounts:							
GL Account Number	Taxes Included		Amount Tax Code			Tax Code	т			
	범	1	195.00	1 9						
			Total Without Taxee: 185							
		Tax Total: Total With Taxes:						<u>9.</u> 195.		
							roun Hi			
		GL DISTRIBUTI	ON ENTRY WITH APPROVAL							
Task ID: 0000299023 Created: 22 Apr 2021 11:16.57 PM By: Melyssa Bowen P	rocessed: 25 Apr 2021 07:/	18.33 PM By: Shall Bazluk								
		•								
			ken: No Objection							
		Action Ta								
GL Account Number	Taxes In	Action Ta	Amount			Tax Code				Tax Amou
		Action Ta				Tax Code	Total Withou	uf Toyne-		9.
	Taxes In	Action Ta	Amount				Total Witho	ut Taxee: Fax Total:		9 185
	Taxes In	Action Ta	Amount							9.
	Taxes In	Action Ta	Amount					Tax Total:		9 185 <u>9</u>
GL Account Number	Taxes In	Action Ta	Amount					Tax Total:		9 185 <u>9</u>
GL Account Number	Taxes In	Action Ta	Amount					Tax Total:		9 185 <u>9</u>
GL Account Number	Taxes In	Action Ta	Amount					Tax Total:		9 185 <u>9</u>
GL Account Number	Taxes In	Action Ta	Amount					Tax Total:		9 185 <u>9</u>
GL Account Number	Taxes In	Action Ta	Amount					Tax Total:		9 185 <u>9</u>
GL Account Number	Taxes In	Action Ta	Amount					Tax Total:		9 185 <u>9</u>
GL Account Number Comment:	Taxee in	Action Ta	Amount 195.00					Tax Total:		9 185 <u>9</u>
GL Account Number	Taxee in	Action Ta	Amount 195.00					Tax Total:		9 185 <u>9</u>
GL Account Number Comment: Task ID: 0000299023 Creafed: 25 Apr 2021 07:48.33 PM By: Shall Baziuk Proc	Taxee in	Action Ta	Amount 195.00					Tax Total:		9 185 <u>9</u>
GL Account Number Comment: Task ID: 0000239023 Creafed: 25 Apr 2021 07:48.33 PM By: Shall Bazluk Proc Period: 202109	Taxee in	Action Ta	Amount 195.00 PAYABLE CLERK SECTION					Tax Total:		9 185 <u>9</u>
GL Account Number Comment: Task ID: 0000299023 Created: 25 Apr 2021 07:48.33 PM By: Shall Bazluk Proc Period: 202108 Vendor Number: Bowse, Metyssa	Taxee in	Action Ta	Amount 195.00 PAYABLE CLERK SECTION					Tax Total:		9 185 <u>9</u>
GL Account Number Comment: Task ID: 0000239023 Creafed: 25 Apr 2021 07:48.33 PM By: Shall Bazluk Proc Period: 202109	Taxee in	Action Ta	Amount 195.00 PAYABLE CLERK SECTION					Tax Total:		9 185 <u>9</u>
GL Account Number Comment: Task ID: 0000299023 Created: 25 Apr 2021 07:48.33 PM By: Shall Bazluk Proc Period: 202108 Vendor Number: Bowse, Metyssa	Taxee in	Action Ta	Amount 195.00 PAYABLE CLERK SECTION					Tax Total:		9 185 <u>9</u>
GL Account Number Comment: Task ID: 0000239023 Created: 25 Apr 2021 07:48.33 PM By: Shall Bazluk Proc Period: 202108 Vendor Number: Bowee, Melyesa Invoice Number:	Taxes In ed. (1997)	Action Tacluded ACCOUNTS F By: Jaclyne Noseworthy Action Take	Amount 195.00 PAYABLE CLERK SECTION n: Approve Expense			1		Tax Total:		9 185 2 195
GL Account Number Comment: Task ID: 0000239023 Created: 25 Apr 2021 07:48.33 PM By: Shall Bazluk Proc Period: 202108 Vendor Number: Bower, Melyesa Invoice Number:	Taxes In edition of the second	Action Tacluded ACCOUNTS F By: Jaclyne Noseworthy Action Take	Amount 195.00 PAYABLE CLERK SECTION—— n: Approve Expense Amount			1 Tax Code	Total Without	fax Total: th Taxee:		9 185 2 195 195 Tax Amou
GL Account Number Comment: Task ID: 0000239023 Created: 25 Apr 2021 07:48.33 PM By: Shall Bazluk Proc Period: 202108 Vendor Number: Bower, Melyesa Invoice Number:	Taxes In edition of the second	Action Tacluded ACCOUNTS F By: Jaclyne Noseworthy Action Take	Amount 195.00 PAYABLE CLERK SECTION—— n: Approve Expense Amount			1 Tax Code	Total Wilho	fax Total: th Taxes: ut Taxes: fax Total:		9 185 2 195 195 Tax Amor 9 185 2
GL Account Number Comment: Task ID: 0000239023 Created: 25 Apr 2021 07:48.33 PM By: Shall Bazluk Proc Period: 202108 Vendor Number: Bowen, Melyesa Invoice Number:	Taxes In edition of the second	Action Tacluded ACCOUNTS F By: Jaclyne Noseworthy Action Take	Amount 195.00 PAYABLE CLERK SECTION—— n: Approve Expense Amount			1 Tax Code	Total Wilho	fax Total: th Taxee:		9 185 2 195 195 Tax Amou