



**APPROVED MINUTES OF THE BOARD OF TRUSTEES
REGULAR BOARD MEETING
HELD RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW
AIRDRIE, ALBERTA**

THURSDAY, FEBRUARY 13, 2025

TRUSTEES PRESENT:

Chair, Ward 6	Fiona Gilbert
Vice-chair, Ward 5	Judi Hunter
Ward 1	Shali Baziuk, Zoom
Ward 2	Shelley Kinley
Ward 3	Fred Burley
Ward 3	Melyssa Bowen
Ward 3	Todd Brand
Ward 4	Norma Lang

ADMINISTRATION PRESENT:

Superintendent of Schools	Greg Luterbach
Associate Superintendent of Business and Operations	Mike Guindon
Director of Communications and Engagement	Tara de Weerd

RECORDER:

Executive Assistant Ashley Maroukian

CALL TO ORDER:

Chair Fiona Gilbert called the meeting to order at 9:30 a.m.

REGULAR BOARD MEETING AGENDA

#1485-2025 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees approves the February 13, 2025, Regular Board meeting agenda as presented.

CARRIED

IN CAMERA

#1486-2025 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees moves into an in-camera meeting at 9:31 a.m.

CARRIED

Associate Superintendent of Business & Operations Mike Guindon excused from meeting at 9:42 a.m.
Trustee Shali Baziuk joins meeting at 9:42 a.m.

OUT OF IN CAMERA

#1487-2025 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees moves out of an in-camera meeting at 10:02 a.m.

CARRIED


Chair/Treasurer Initials

Chair Fiona Gilbert recessed the meeting at 10:02 a.m.
Chair Fiona Gilbert reconvened the meeting at 10:07 a.m.

Trustee Norma Lang read the RVS Land Acknowledgement Statement.

MINUTES OF THE BOARD MEETING

#1488-2025 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees approves the minutes of the January 23, 2025, Regular Board meeting as circulated.

CARRIED

EXEMPLARY PRACTICE: CODING CLUB, BERT CHURCH HIGH SCHOOL

Teacher: Jacob Lakaparampil
Student Presenter: Reese Ochitwa

This school year, a student at Bert Church High School (BCHS) initiated a coding club modeled on similar Hack Clubs in schools around North America. Midway through the school year, the club now has six members from Grades 9-12. The student-led club meets weekly at lunch in the school's robotics room where hands on building is centre stage, and students have spent time coding their own websites, JavaScript and Python video games.

This student-led club accomplishes several goals of the RVS Education Plan. The club, supported by BCHS staff, is an inclusive and engaging learning activity where students are finding joy and fun while developing computer science skills. By developing those skills, this club is helping build future-ready students.

Chair Fiona Gilbert recessed the meeting at 10:38 a.m.
Chair Fiona Gilbert reconvened the meeting at 10:45 a.m.

SUPERINTENDENT REPORT

Director of Operations Tod Tjoris joined the meeting at 10:45 a.m.

STRATEGIC PLAN UPDATE – BOLSTERING OUR INFRASTRUCTURE (IMR AND CMR UPDATE):

The Board of Trustees acknowledges receipt of the Bolstering our Infrastructure – IMR & CMR Update as presented.

Director of Operations Tod Tjoris left the meeting at 11:12 a.m.

ENROLMENT UPDATE:

The Board of Trustees acknowledges receipt of the Enrolment Update as information.

2025/26 BUDGET DEVELOPMENT PROCESS:

The Board of Trustees acknowledges receipt of the 2025/2026 Budget Development Process Update as information.



Chair/Treasurer Initials

CHAIR REPORT/CORRESPONDENCE

Chair Fiona Gilbert had no correspondence to report.

BOARD COMMITTEE REPORTS

BUDGET COMMITTEE REPORT FROM TRUSTEE FIONA GILBERT:

The Budget Committee is bringing forward a motion for the Board's consideration.

#1489-2025 MOTION ABOUT BUDGET PRIORITIES BY TRUSTEE FIONA GILBERT:

The Board approve as the 2025/26 budget priorities:

To advance the priorities and goals of the 2022-2026 strategic plan, the Board establish as the 2025/26 budget priorities:

- Provide direct resources to schools to support student learning with a focus on numeracy, literacy and new curriculum implementation.
- Support student and staff wellness.
- Enhance facilities and technology infrastructure.
- Target an operating reserve balance at the end of 2025/26 fiscal year, excluding transportation, at 1 to 2 percent.

CARRIED

#1490-2025 MOTION ABOUT SCHOOL FEES GUIDANCE BY TRUSTEE FIONA GILBERT:

The Board directs the Superintendent to advise school principals that for 2025/26 school fees:

- No increases to any optional course fees by greater of \$10 or 5 per cent.
- No school wide blanket optional course fee increases.
- No new alternative program fees for Programs of Choice.

#1491-2025 MOTION TO AMEND MOTION #1390-2025 BY TRUSTEE TODD BRAND:

To amend the motion by replacing \$10 with \$5.

DEFEATED

#1490-2025 MOTION ABOUT SCHOOL FEES GUIDANCE BY TRUSTEE FIONA GILBERT:

The Board directs the Superintendent to advise school principals that for 2025/26 school fees:

- No increases to any optional course fees by greater of \$10 or 5 per cent.
- No school wide blanket optional course fee increases.
- No new alternative program fees for Programs of Choice.

CARRIED

BOARD PLANNING COMMITTEE REPORT FROM TRUSTEE JUDI HUNTER:

The Board Planning Committee is bringing forward a motion for the Board's consideration.

#1492-2025 MOTION ABOUT AD HOC COMMITTEE BY TRUSTEE JUDI HUNTER:

The Board of Trustees approves the creation of the Ad Hoc Trustee Compensation Review Committee, and the corresponding Terms of Reference as presented.

CARRIED


Chair/Treasurer Initials

#1493-2025 MOTION ABOUT AD HOC COMMITTEE MEMBERSHIP BY TRUSTEE SHALI BAZIUK:

The Board of Trustees appoint Trustee Baziuk, Trustee Bowen, and Trustee Gilbert to the Ad Hoc Trustee Compensation Review Committee.

CARRIED

AGENDA PLANNING COMMITTEE REPORT FROM TRUSTEE FIONA GILBERT:

The Agenda Planning Committee is bringing forward a motion for the Board's consideration.

#1494-2025 MOTION ABOUT BOARD SCHEDULE BY TRUSTEE FIONA GILBERT:

The Board of Trustees approves the 2025/26 Board meeting schedule as presented.

#1495-2025 MOTION TO AMEND MOTION #1394-2025 BY TRUSTEE FIONA GILBERT:

The Board of Trustees amend the motion by moving the March 12 and 26 to March 5 and March 19

CARRIED

#1496-2025 MOTION ABOUT BOARD SCHEDULE BY TRUSTEE FIONA GILBERT:

The Board of Trustees approves the 2025/26 Board meeting schedule as amended.

CARRIED

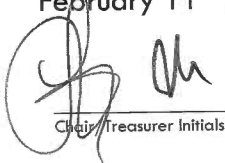
TRUSTEE REPORTS (submitted in writing)

Todd Brand, Ward Three Trustee:

January 24 Participated in Board & Planning meetings
February 3 Participated in Superintendent Search Committee meeting
February 3 Attended W.H. Croxford School Council meeting
February 4 Attended Nose Creek School Council meeting
February 6 Participated in Board Budget & Planning meetings
February 11 Chaired Policy Committee meeting
February 11 Attended Muriel Clayton School Council meeting
February 12 Participated in Superintendent Search Committee meeting

Norma Lang, Ward Four Trustee:

January 23 Attended the Board and Board Planning Committee meetings
January 28 Participated in a TEBA Board of Directors meeting
January 28 Attended the WGM School Council Meeting
January 29-30 Participated with TEBA negotiating team with ATA at central table formal mediation
January 31 Attended a TEBA / PBCO meeting
February 3 Participated in an RVS Board hiring committee meeting
February 3, 4, 5 & 10 Participated in inclement weather committee meetings with Crossfield and BCS / Kathryn
February 5 Attended the DTOS school council meeting
February 5 Attended a Crossfield Chamber of Commerce meeting
February 6 Attended the CES school council meeting
February 6 Attended the Board Planning and Board Budget committee meetings at the Education Centre
February 10 Participated in a JUPA ad hoc meeting at the Ed Centre
February 11 Attended a Kathryn School Council Meeting
February 11 Attended a BCS school council meeting
February 11 Attended an LRC committee meeting at the Ed Centre
February 11 Participated in a TEBA 61 committee meeting on zoom


Chair/Treasurer Initials

February 12 Participated in interviews

Judi Hunter, Ward Five Trustee:

January 23 Participated in Board Meeting
January 24 Met with parent
January 27 Participated in Agenda Planning meeting
January 30 Participated in Expulsion hearings
February 3 Participated in Superintendent search committee
February 5 Participated in TPLF committee
February 6 Participated in Board Meeting
February 7 Participated in ASBA zone 5 meeting
Volunteered at Elbow Valley School
February 10 Volunteered at Bearspaw school
February 11 Attended Elbow Valley School Council
February 12 Participated in Superintendent search committee

Fiona Gilbert, Ward Six Trustee:

January 23 Chaired regular Board meeting
January 23 Participated in Board Planning Committee meeting
January 27 Participated in Agenda Planning Committee meeting
January 27 Attended Manachaban School Council
January 28 Chaired Advocacy Committee meeting
January 30 Participated in Student Expulsion Hearing
January 30 Attended ASBA Advocacy session on Provincial Priorities
February 3 Participated in Superintendent Search Committee meeting
February 4 Attended Mitford School Council
February 5 Attended Fireside School Council
February 6 Chaired Budget Committee meeting
February 7 Attended ASBA Zone 5 regular meeting
February 10 Participated in RVC JUPA Committee meeting
February 11 Participated in Policy Committee meeting
February 11 Participated in Labour Relations Committee meeting
February 12 Participated in Superintendent Search Committee meeting

IN CAMERA

#1497-2025 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees moves into an in-camera meeting at 12:43 p.m.

CARRIED

Trustee Shali Baziuk left the meeting at 12:42 p.m.

Chair Fiona Gilbert recessed the meeting at 12:43 p.m.

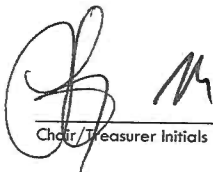
Chair Fiona Gilbert reconvened the meeting at 12:50 a.m.

OUT OF IN CAMERA

#1498-2025 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees moves out of an in-camera meeting at 1:02 p.m.

CARRIED


Chair/Treasurer Initials

NOTICE OF MOTION


There was no notice of motion to report.

ADJOURNMENT

Chair Fiona Gilbert adjourned the Regular Board Meeting at 1:03 p.m.

Chair

Secretary-Treasurer


Chair/Treasurer Initials