



**APPROVED MINUTES OF THE BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
HELD RVS EDUCATION CENTRE  
2651 CHINOOK WINDS DR. SW  
AIRDRIE, ALBERTA**

**THURSDAY, MARCH 20, 2025**

**TRUSTEES PRESENT:**

Chair, Ward 6 Fiona Gilbert  
Vice-chair, Ward 5 Judi Hunter  
Ward 1 Shali Baziuk, *Absent*  
Ward 2 Shelley Kinley  
Ward 3 Fred Burley  
Ward 3 Melyssa Bowen  
Ward 3 Todd Brand  
Ward 4 Norma Lang, *Zoom*

**ADMINISTRATION PRESENT:**

Superintendent of Schools Greg Luterbach  
Associate Superintendent of Business and Operations Mike Guindon  
Director of Communications and Engagement Tara de Weerd

**RECORDER:**

Executive Assistant Ashley Maroukian

**CALL TO ORDER:**

Chair Fiona Gilbert called the meeting to order at 10:03 a.m.

**REGULAR BOARD MEETING AGENDA**

**#1507-2025 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees approves the March 20, 2025, Regular Board meeting agenda as presented.

**CARRIED**

Trustee Shelley Kinley read the RVS Land Acknowledgement Statement.

**MINUTES OF THE BOARD MEETING**

**#1508-2025 MOTION BY UNANIMOUS CONSENT:**

The Board of Trustees approves the minutes of the March 6, 2025, Regular Board meeting as circulated.

**CARRIED**

Associate Superintendent of Learning Lori Meyer joined the meeting at 10:04 a.m.

  
Chair/Treasurer Initials

## **EXEMPLARY PRACTICE: COOPERS CROSSING SCHOOL – GROWING LITERACY THROUGH MORNING MESSAGE**

**Teacher: Ashley Burndred**

At Cooper's Crossing School, teacher Ashley Burndred has been using morning messages to help her Grade 1 students develop their literacy skills. Each morning, every student is provided with an individual bag containing sounds and sight words tailored to the students' needs. The class then gathers to read through a morning message. During this time, they use various strategies to decode missing or tricky words, identify spelling rules and practice sight words.

Reading morning messages together is highly collaborative, as students work together using the reading strategies, they are each working on to uncover the missing pieces of the message. Reading together in this way makes literacy meaningful and personalized to every student in the classroom. This teaching practice directly achieves goals and outcomes of RVS' Education plan by advancing students' literacy skills while engaging them in meaningful and relevant learning

Chair Fiona Gilbert recessed the meeting at 10:20 a.m.

Chair Fiona Gilbert reconvened the meeting at 10:31 a.m.

Associate Superintendent of Learning Lori Meyer left the meeting at 10:31 a.m.

Director of Planning and Capital Projects Navi Sunkaranam joined the meeting at 10:31 a.m.

Manager of Planning Justin Heeks joined the meeting at 10:31 a.m.

### **SUPERINTENDENT REPORT**

#### **3-YEAR CAPITAL PLAN:**

##### **#1509-2025 MOTION BY TRUSTEE TODD BRAND:**

The Board of Trustees approves the 2026 – 2029 Capital Plan Priorities as presented, directing administration to submit the Capital Plan Priorities to Alberta Education.

**CARRIED**

Director of Indigenous Learning Cindy Stefanato joined the meeting at 10:57 a.m.

Associate Superintendent of Learning Lori Meyer joined the meeting at 10:57 a.m.

Director of Planning and Capital Projects Navi Sunkaranam left the meeting at 11:01 a.m.

Manager of Planning Justin Heeks left the meeting at 11:01 a.m.

#### **STRATEGIC PLAN UPDATE – IMPROVING OUR STUDENTS' LEARNING – INDIGENOUS LEARNING BRANCH UPDATE:**

The Board of Trustees acknowledges receipt of the Strategic Plan Update – Improving Our Students' Learning – Indigenous Learning Branch Update as presented.

Director of Indigenous Learning Cindy Stefanato left the meeting at 11:29 a.m.

Associate Superintendent of Learning Lori Meyer left the meeting at 11:29 a.m.

#### **RVS EDWIN PARR AWARD NOMINATION:**

The Board of Trustees acknowledges receipt of the RVS 2025 Edwin Parr Award Nomination, Zone 5 as information.



Chair/Treasurer Initials

## **CHAIR REPORT/CORRESPONDENCE**

Chair Gilbert shared portions of recent letters sent and received by the Board.

Congratulatory letter to Minister of Infrastructure, Martin Long, sent Mar. 10:

*The Board of Trustees for Rocky View Schools (RVS) offers its congratulations on your appointment as Minister of Infrastructure. We appreciate your service and commitment to your community and to Alberta.*

*We look forward to working with you to ensure RVS' current and future students have the spaces they need in which to learn and achieve.*

*The Board welcomes an opportunity to meet with you at your earliest convenience to discuss our infrastructure and maintenance needs, as well as offer insight, suggestions and potential solutions for getting schools designed, built and open for learning as quickly as possible.*

Response letter from the Minister of Education regarding the Board's feedback on Charter School applications and Chestermere accommodation, received Mar. 13:

*Thank you for your letters on behalf of Rocky View Schools. I appreciate you reaching out to share your concerns about the process for approving public charter schools, as well as capacity in Chestermere while the division waits for new schools to be built in the community.*

*I value Rocky View Schools as an integral partner for Education in Southern Alberta, and I have asked the department to carefully consider your suggestions regarding the notification process.*

*Alberta Education carefully evaluates all capital plan submissions from school jurisdictions to prepare recommendations for government consideration. Each project is assessed using criteria such as health and safety, enrolment growth, building condition, functionality, programming needs, and legal obligations. We appreciate the board's continued advocacy for students and the community of Chestermere.*

Advocacy letter to Minister of Education and MLAs Chantelle de Jonge, Nathan Cooper, Angela Pitt, Pete Guthrie and Sarah Elmeligi, sent Mar. 19:

*RVS appreciates the government's continued investment in K-12 education in Budget 2025 to address some of the pressures being felt across the system.*

*The adjusted funding formula – which still includes the previous year's enrolment numbers – will help address the challenges created when some students are not funded by government; however, this does not go far enough. The Board believes education funding must be rooted in the principle of every student being fully funded every year and our advocacy for a more equitable funding model for Kindergarten to Grade 12 students will continue.*

*We appreciate the government's recognition of our need for new schools and modular classrooms to mitigate the very real impacts of rapidly*

  
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*growing enrolment in many of our communities. RVS is playing catch up after many years receiving no new school funding and the Board will continue to advocate for a steady stream of capital project approvals to alleviate future space pressures on our students and staff.*

On Mar. 18, Chair Gilbert attended the 2025 RVATA Local 35 Teacher Induction Ceremony and shared a congratulatory message on behalf of the Board to the over 70 new teachers who were being officially welcomed into the teaching profession here in Rocky View Schools. The standing room only event was alive with the excitement and passion of RVS' new teachers, supported by their administrators, and the Board wishes them all the best for a successful year, and a long and fulfilling career!

## **TRUSTEE REPORTS** (submitted in writing)

### **Shelley Kinley, Ward Two Trustee:**

March 6 Attend Regular Board and Planning Meeting  
March 7 Attend Horseshoe Crossing High School Grand Opening  
March 10 Attend Edwin Parr Committee meeting – zoom  
March 11 Attend Principal Pool interviews  
March 12 Attend Principal Pool interviews  
March 12 Attend Langdon and District Chamber of Commerce Quarterly Meeting  
March 13 Attend Board Planning and Budget Committee Meeting  
March 13 Attend and present at Langdon School Parent Council  
March 15 Attend International Women's Day Evening (MLA DeJonge) in Chestermere  
March 16 Attend Edwin Parr Committee Meeting – zoom  
March 17 Attend Policy Committee meeting  
March 17 Attend and present at Sarah Thompson Parent Council Meeting

### **Todd Brand, Ward Three Trustee:**

March 6 Participated in Board & Planning meetings  
March 7 Attended Horseshoe Crossing Official Opening Ceremony  
March 11 Attended Muriel Clayton School Council meeting  
March 12 Attended Cooper's Crossing School Council meeting  
March 13 Participated in Board Budget & Planning meetings  
March 13 Attended A.E. Bowers School Council meeting  
March 17 Chaired Policy Committee meeting

### **Norma Lang, Ward Four Trustee:**

March 6 Participated in the Board and Board planning committee meetings at the Education Centre  
March 7 Attended the grand opening of Horseshoe Crossing High School in Langdon  
March 11 Attended the Kathryn school council meeting  
March 11 Participated in a TEBA negotiations team meeting  
March 12 Attended a TEBA 61 meeting  
March 12 Spent the day at the Crossfield Chamber Career Fair  
March 13 Participated in an RVS planning committee meeting  
March 13-14 Attended ASEBP meetings in Edmonton  
March 19-20 Participated in TEBA / ATA central table mediation

### **Judi Hunter, Ward Five Trustee:**

March 6 Participated in Board Meeting



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March 7      Attended Horseshoe Crossing School Opening  
 March 10     Participated in Agenda Planning meeting  
 March 11     Participated in Edwin Parr Selection Committee  
 March 11     Participated in Transportation Committee meeting  
 March 11     Attended Elbow Valley School council meeting  
 March 13     Participated in Budget Committee meeting  
 March 18 19   Volunteered at SMS Casino

**Fiona Gilbert, Ward Six Trustee:**

March 6      Chaired regular Board meeting  
 March 6      Participated in Board Planning Committee meeting  
 March 7      Attended official grand opening of Horseshoe Crossing High School  
 March 7      Attended part of ASBA Zone 5 regular meeting  
 March 10     Participated in Agenda Planning Committee meeting  
 March 11     Participated in Principal Pool Interviews  
 March 11     Participated in Student Transportation Committee meeting  
 March 12     Participated in Principal Pool Interviews  
 March 13     Participated in Board Planning Committee meeting  
 March 13     Chaired Board Budget Committee meeting  
 March 13     Attended BVHS Council meeting  
 March 17     Attended Policy Committee meeting  
 March 18     Media interview with Airdrie City View  
 March 19     Participated in Ad Hoc Trustee Compensation Review Committee meeting  
 March 19     Attended Elizabeth Barrett School Council meeting

**NOTICE OF MOTION**

There was no notice of motion to report.

**ADJOURNMENT**

Chair Fiona Gilbert adjourned the Regular Board Meeting at 11:38 a.m.

Chair

Secretary-Treasurer

  
 Chair/Treasurer Initials