



**APPROVED MINUTES OF THE BOARD OF TRUSTEES
REGULAR BOARD MEETING
HELD RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW
AIRDRIE, ALBERTA**

THURSDAY, JUNE 13, 2024

TRUSTEES PRESENT:

Chair, Ward 6 Fiona Gilbert
Vice-chair, Ward 5 Judi Hunter
Ward 1 Shali Baziuk
Ward 2 Shelley Kinley
Ward 3 Fred Burley
Ward 3 Melyssa Bowen
Ward 3 Todd Brand
Ward 4 Norma Lang

ADMINISTRATION PRESENT:

Superintendent of Schools Greg Luterbach
Associate Superintendent of Business and Operations Mike Guindon
Director of Communications Tara de Weerd
Communications Officer Christina Waldner

RECORDER:

Executive Assistant Jennie Thompson

CALL TO ORDER:

Chair Fiona Gilbert called the meeting to order at 9:02 a.m.
Trustee Melyssa Bowen joined the meeting at 9:03 a.m.

REGULAR BOARD MEETING AGENDA

#1371-2024 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees approves the June 13, 2024, Regular Board meeting agenda as presented.

CARRIED

IN CAMERA

#1372-2024 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees moves into an in-camera meeting at 9:04 a.m.

CARRIED

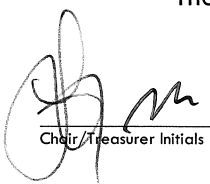
Trustee Shelley Kinley joined the meeting at 9:05 a.m.

OUT OF IN CAMERA

#1373-2024 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees moves out of an in-camera meeting at 10:00 a.m.

CARRIED


Chair/Treasurer Initials

Chair Fiona Gilbert recessed the meeting at 10:00 a.m.
Chair Fiona Gilbert reconvened the meeting at 10:06 a.m.

LAND ACKNOWLEDGEMENT

Trustee Melyssa Bowen read the RVS Land Acknowledgement Statement.

ITEMS FROM IN CAMERA:

SUPERINTENDENT EVALUATION

#1374-2024 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees of Rocky View Schools approves the Superintendent's evaluation report as developed during the evaluation workshop of June 6, 2024 as an accurate accounting of the Superintendent's performance for the period June 1, 2023 to May 31, 2024 and further that the Board authorize the Chair to make any required technical edits and to sign the report on the Board's behalf.

CARRIED

TEACHER PROFESSIONAL LEARNING COMMITTEE OPERATING GUIDELINES

#1375-2024 MOTION BY TRUSTEE MELYSSA BOWEN:

The Board of Trustees approves the recommended changes to TPLC Operating Guidelines.

CARRIED

#1376-2024 MOTION BY TRUSTEE MELYSSA BOWEN:

The Board of Trustees directs the Superintendent to review Appendix A of AP424 and share any recommended changes with the Teacher Professional Learning Committee in September 2024 for their consideration.

CARRIED

SUPPORT STAFF TERMS OF EMPLOYMENT

#1377-2024 MOTION BY TRUSTEE NORMA LANG:

The Board of Trustees approves the recommended changes to the Terms of Employment – Support Employees for a pay change in Appendix G for community use supervisors as described above.

CARRIED

MINUTES OF THE BOARD MEETING

#1378-2024 MOTION BY UNANIMOUS CONSENT:

The Board of Trustees approves the minutes of the May 30, 2024, Regular Board meeting as circulated.

CARRIED


Chair/Treasurer Initials

DELEGATION – CITY OF AIRDRIE

Brad Anderson from the City of Airdrie gave a presentation on a proposed artificial field turf project at Ed Eggerer Athletic Park and made a contribution request of RVS toward the project. The presentation was followed by clarifying questions from Trustees.

SUPERINTENDENT REPORT

INFRASTRUCTURE MAINTENANCE AND RENEWAL PROJECTS FOR 2024/25

#1379-2024 MOTION BY TRUSTEE SHELLEY KINLEY:

The Board of Trustees approves the planned allocation of 2024-2025 IMR funds as proposed.

CARRIED

ACCOUNTABILITY REPORT: TECHNOLOGY

The Board of Trustees acknowledges receipt of the Technology for Learning Accountability Report.

PURCHASE ORDERS ISSUED OVER \$200,000

The Board of Trustees acknowledges receipt of the information item as presented.

LOCALLY DEVELOPED COURSE APPROVAL

#1380-2024 MOTION BY TRUSTEE MELYSSA BOWEN:

The Board of Trustees approves the above courses for use in Rocky View Schools for the periods indicated above.

CARRIED

DELEGATION OF TENDER AWARDS

#1381-2024 MOTION BY TRUSTEE JUDI HUNTER:

The Board of Trustees delegates the power to award construction contracts, related to modular classrooms, facility improvements, IMR and CMR projects previously approved by the Board, during the period of June 14, 2024, to September 5, 2024, to Superintendent of Schools Greg Luterbach.

CARRIED

ADMINISTRATIVE PROCEDURES UPDATE

The Board of Trustees acknowledges receipt of the Administrative Procedures Update as presented.

CHAIR REPORT/CORRESPONDENCE

We are coming to the end of another school year and over the next couple of weeks trustees will be attending and participating in many year-end celebrations – graduations, farewells, celebrations of learning, and more – before the 2023/2024 school year wraps up. Congratulations to all RVS students.

The Board shares sincere appreciation to all RVS teachers and staff for all that you do every day to make RVS' vision of a world class learning organization where all students achieve their absolute best come to life. Thank you for making a positive difference in the lives and experiences of RVS students.



Chair/Treasurer Initials

TRUSTEE REPORTS (submitted in writing)

Shali Baziuk, Ward One Trustee:

Verbal Update: City of Chestermere is holding a bi-election July 24. Trustee Baziuk attended the all-candidates forum earlier this week and had the opportunity to meet with every candidate to discuss relations between the City and the school division. Suggested organizing a meet and greet with the new mayor and council post-election.

Shelley Kinley, Ward Two Trustee:

Verbal Update: Thank you both grade 8 and grade 9 staff in Ward 2 assisting students with school transitions.

Thank you to Jordan Fenton for making it possible for all students to have a tour of the new school, Horseshoe Crossing.

May 30	Attend Regular Board & Planning Meeting
May 30	Attend Langdon Spring Concert
May 31	Attend via zoom CLC Graduation at the Education Centre
Jun 2-4	Attend ASBA Spring General Meeting in Calgary
Jun 6	Attend Board Planning Meeting
Jun 6	Attend Superintendent Evaluation
Jun 9	Attend and present at Langdon Community Collaborative Meeting
Jun 10	Attend and speak at Chestermere Awards Night
Jun 10	Attend and present at Indus School Parent Council AGM
Jun 12	Attend and present at Langdon Parent Council AGM
Jun 12	Attend and present Langdon Chamber of Commerce District Meeting

Todd Brand, Ward Three Trustee:

May 30	Participated in Board Budget & Planning Committee meetings
Jun 4	Brought greetings at the Summit Trails Online School graduation
Jun 6	Participated in Board Planning Committee and Superintendent Evaluation
Jun 11	Attended Ecole Airdrie Middle School Council meeting

Norma Lang, Ward Four Trustee:

Verbal Update. Want to acknowledge Crossfield School Council and their creative use of the Alberta School Council Engagement Grant dollars by hosting a bike rodeo event. At the event, they actively sought out council participation for next year and held their school council AGM immediately following the event, which was well attended. Very fun and innovative event.

May 30	Attended the Board and Board Planning Committee Meetings
May 30	Participated in the CES Bike Rodeo Parent engagement event
Jun 3	Attended the WGM Grade Five welcome event at the school
Jun 4	Attended the Kathryn last school council meeting of the school year
Jun 5	Attended the CES AGM for school council
Jun 6	Attended a board planning committee meeting
Jun 6	Participated in the superintendent evaluation
Jun 7	Participated in central table bargaining, barnett house in Edmonton
Jun 8	With a school trustee hat on, drove a golf cart in the Crossfield Pete Knight Days parade
Jun 10	Toured the WGM Social 10 Museum of Human Rights in Trojan Hall
Jun 10	Chaired an LRC committee meeting
Jun 12	Participated in the Crossfield Chamber meeting
Jun 12	Attended the DTOS school council meeting


Chair/Treasurer Initials

Jun 13 Participated in the Board meeting and Board annual evaluation
Jun 18 Participated in the School Councils committee meeting

Judi Hunter, Ward Five Trustee:

Verbal Update: Attended Level Up event with Superintendent Luterbach, had many Rocky View winners and participants. Very nice presentation at the Calgary Library showcasing students Gr 1-12.

Kudos to A.E. Bowers school on their innovative park litter reduction project.

May 30 Participated in Board Meeting
Jun 1 Participated in Springbank Graduation
Jun 2-4 Participated in ASBA spring general meeting
Jun 5 Attended Springbank Middle School council meeting
Jun 6 Participated in Board Planning meeting and Superintendent evaluation
Jun 11 Participated in Elbow Valley School Council meeting
Jun 11 Attend Level Up competition celebration
Jun 12 Participated in Audit committee
Jun 12 Volunteered at Springbank Middle School

Fiona Gilbert, Ward Six Trustee:

May 30 Chaired public Board meeting
May 30 Participated in Board Planning Committee meeting
May 30 Attended RancheView School Kindergarten Welcome
May 31 Attended and shared congratulatory greetings at the CLC Graduation Celebration
Jun 2-3 Attended ASBA Spring General Meeting
Jun 4 Attended Mitford School Council meeting
Jun 5 Attended Fireside School Council meeting
Jun 6 Participated in Board Planning Committee
Jun 6 Facilitated Superintendent annual evaluation
Jun 7 Attended ASBA Zone 5 meeting
Jun 10 Participated in Labour Relations Committee meeting
Jun 12 Chaired Audit Committee meeting
Jun 12 Attended Glenbow School Council meeting

NOTICE OF MOTION

There was no notice of motion.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Chair Fiona Gilbert adjourned the Regular Board Meeting at 11:24 a.m.

Chair

Secretary-Treasurer


Chair/Treasurer Initials