



**APPROVED MINUTES OF THE BOARD OF TRUSTEES
REGULAR BOARD MEETING
HELD RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW
AIRDRIE, ALBERTA**

THURSDAY, MAY 1, 2025

TRUSTEES PRESENT:

Chair, Ward 6	Fiona Gilbert
Vice-chair, Ward 5	Judi Hunter
Ward 1	Shali Baziuk
Ward 2	Shelley Kinley
Ward 3	Fred Burley, <i>Absent</i>
Ward 3	Melyssa Bowen
Ward 3	Todd Brand
Ward 4	Norma Lang

ADMINISTRATION PRESENT:

Superintendent of Schools	Greg Luterbach
Superintendent Designate	Ryan Reed
Associate Superintendent of Business and Operations	Mike Guindon
Director of Communications and Engagement	Tara de Weerd

RECORDER:

Executive Assistant Ashley Maroukian

CALL TO ORDER:

Chair Fiona Gilbert called the meeting to order at 9:29 a.m.

REGULAR BOARD MEETING AGENDA

#1526-2025 MOTION BY CONSENT:

The Board of Trustees approves the May 1, 2025, Regular Board meeting agenda as presented.

CARRIED

IN CAMERA

#1527-2025 MOTION BY CONSENT:

The Board of Trustees moves into an in-camera meeting at 9:29 a.m.

CARRIED

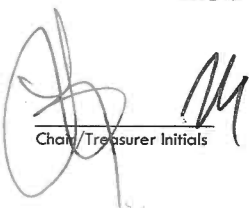
Associate Superintendent of Business and Operations Mike Guindon and Superintendent Designate Ryan Reed left the meeting at 9:53 a.m.

OUT OF IN CAMERA

#1528-2025 MOTION BY CONSENT:

The Board of Trustees moves out of an in-camera meeting at 10:09 a.m.

CARRIED


Chair/Treasurer Initials

Chair Fiona Gilbert recessed the meeting at 10:09 a.m.
Chair Fiona Gilbert reconvened the meeting at 10:14 a.m.
Trustee Todd Brand read the RVS Land Acknowledgement Statement.

ITEMS FROM IN CAMERA:

SUPPORT EMPLOYEES TERMS OF EMPLOYMENT

#1529-2025 MOTION BY TRUSTEE NORMA LANG:

The Board of Trustees approves changes to the Support Employees Terms of Employment, as presented, effective August 25, 2025.

CARRIED

EXEMPT & EXECUTIVE STAFF SALARY GRIDS

#1530-2025 MOTION BY TRUSTEE NORMA LANG:

The Board of Trustees approves changes to the Exempt and Executive Employees salary grid, as presented.

CARRIED

MINUTES OF THE BOARD MEETING

#1531-2025 MOTION BY CONSENT:

The Board of Trustees approves the minutes of the April 17, 2025, Regular Board meeting as circulated.

CARRIED

EXEMPLARY PRACTICE: JANUARY 2025 100% DIPLOMA EXAMS

Project Description

Twice a year, the Board of Trustees acknowledges outstanding student achievement in Rocky View Schools by recognizing students who obtain a perfect mark of 100 per cent on a provincial Diploma exam.

Congratulations to the following students for their accomplishments on the January 2025 exam sitting:

Noah Azzaria-Byrne, Cochrane High School

Physics 30

Noah credits his success on the Physics 30 Diploma to his genuine interest in the subject material. He is still deciding whether he will attend the University of Calgary or Queens University after graduation. Either way, he plans to study engineering with the goal of working at a tech startup. Noah hopes to meaningfully contribute to sustainability efforts and drive positive change.

Bastian Benner, Bert Church High School

Physics 30

Bastian attributes his perfect exam score to a combination of Diploma prep and practice. He paid special attention to practicing the “tricky” questions that would appear on the exam. Currently in Grade 11, Bastian has his sights on attending the University of Calgary after graduating, where he hopes to study mechanical engineering.



Chair/Treasurer Initials

Pavneet Gill, Chestermere High School
Chemistry 30

To achieve a perfect Chemistry Diploma score, Pavneet returned to a strategy that helped her before – using lots of cue cards when studying. She was also not afraid ask questions about the material and worked on practice problems. She plans to study nursing at the University of Calgary to become a nurse practitioner. Pavneet was previously recognized for achieving 100 per cent on her Biology 30 Diploma in June 2024.

Christian Labonte, George McDougall High School
Chemistry 30

To prepare for his Chemistry 30 Diploma, Christian worked on practice tests and used class time effectively to understand the material. He studied every concept and applied them to questions on the exam. After graduating this spring, he plans to study math and economics at UCLA and hopes to one day work in finance. Christian was previously recognized for achieving 100 per cent on his Math 30-1 Diploma in January 2024.

Abigail Lewis, Springbank Community High School
Biology 30

Abigail practiced for her exam by completing as many past Diplomas as she could get her hands on. She also made sure she could explain concepts covered in class and make connections between them. She says being able to think critically was also important in achieving a perfect Diploma score. After graduating this spring, Abigail plans to study biomedical sciences at the University of Calgary so she can pursue a career in pediatric medicine.

Katherina Ma, Springbank Community High School
Biology 30

In anticipation of her Biology 30 Diploma, Katherina says she didn't simply memorize the course material but instead chose to ask questions to better her understanding. She also credits her perfect score on the exam to having a great teacher in Mr. Ioan Matthews. After finishing high school this year, Katherina plans to study neuroscience at the University of Calgary. She hopes to pursue a career in veterinary medicine.

Kai Unger, Springbank Community High School
Biology 30

Kai gives a lot of thanks to Mr. Matthews, who Kai says broke down concepts clearly, so students understand how different parts of the course connect and build on each other. This, combined with Kai's ability to efficiently use class time and balance classwork with his extra-curricular activities, helped him attain 100% on his Biology 30 Diploma. After graduating this year, Kai plans to study finance at the University of Alberta. His goal is to be the CEO of a major business.

Chair Fiona Gilbert recessed the meeting at 10:31 a.m.
Chair Fiona Gilbert reconvened the meeting at 10:39 a.m.

SUPERINTENDENT REPORT

Associate Superintendent Lori Meyer joined the meeting at 10:39 a.m.



Chair/Treasurer Initials

2025/26 EDUCATION PLAN UPDATE:**#1523-2025 MOTION BY TRUSTEE JUDI HUNTER:**

The Board of Trustees approves RVS' 2023-2027 Division Education Plan, Year 3, as presented, directs the Superintendent to make any technical edits after the budget is approved and directs administration to forward it to Alberta Education by May 31, 2025.

CARRIED

Associate Superintendent Lori Meyer left the meeting at 11:01 a.m.

Director of Planning and Capital Projects Navi Sunkaranam joined the meeting at 11:01 a.m.

STUDENT ACCOMMODATION DESIGNATION – VANTAGE RISE:**#1534-2025 MOTION BY TRUSTEE MELYSSA BOWEN:**

The Board approves the designation of the attendance area for students residing in the Vantage Rise community starting May 2025, to the following schools.

English Program:

- Kindergarten to grade 6 students at École Edwards Elementary School
- Grade 7-9 students at École Airdrie Middle School
- Grade 10-12 students at George McDougall High School

French Immersion:

- Kindergarten to grade 6 students at École Edwards Elementary School
- Grade 7-9 students at École Airdrie Middle School
- Grade 10-12 students at George McDougall High School

DEFEATED**#1535-2025 MOTION BY TRUSTEE TODD BRAND:**

The Board approves the designation of the attendance area for students residing in the Vantage Rise community starting May 2025, to the following schools.

English Program:

- Kindergarten to grade 5 students to Cooper's Crossing School
- Grade 6-9 students to Muriel Clayton Middle School
- Grade 10-12 students to George McDougall High School.

French Immersion:

- Kindergarten to grade 6 at École Edwards Elementary School
- Grade 7-9 at École Airdrie Middle School
- Grade 10-12 at George McDougall High School

CARRIED

Trustee Todd Brand left the meeting at 11:51 a.m.

Trustee Todd Brand joined the meeting at 11:53 a.m.

STUDENT ACCOMMODATION DESIGNATION – GOLDWYN:**#1536-2025 MOTION BY TRUSTEE NORMA LANG:**

The Board approves the designation of the attendance area for students residing in the Goldwyn community starting May 2025, to the following schools:

English Program:

- Kindergarten to grade 8 students to Kathryn School
- Grade 9-12 students to Beiseker Community School

French Immersion:

- Kindergarten to grade 6 students to École Edwards Elementary School
- Grade 7-9 students to École Airdrie Middle School
- Grade 10-12 students to George McDougall High School

CARRIED
Chair/Treasurer Initials

Director of Planning and Capital Projects Navi Sunkaranam left the meeting at 12:24 p.m.
Chair Fiona Gilbert recessed the meeting at 12:25 p.m.
Chair Fiona Gilbert reconvened the meeting at 1:00 p.m.
Finance Consultant Ryan Stierman joined the meeting at 1:00 p.m.

2025/26 BUDGET UPDATE:

The Board of Trustees acknowledges receipt of the 2025/26 Budget Update as information.

2024/25 Q2 BUDGET UPDATE:

The Board of Trustees acknowledges receipt of the September 1 – February 28, 2025 Q2 Budget Update as presented.

Finance Consultant Ryan Stierman left the meeting at 1:36 p.m.

2025/26 MODULAR CLASSROOM PROGRAM UPDATE:

The Board of Trustees acknowledges receipt of the 2025/26 Modular Classroom Program Updates as information.

Trustee Shelley Kinley left the meeting at 1:47 p.m.

CHAIR REPORT/CORRESPONDENCE

It's National Volunteer Week which provides a great opportunity to highlight the positive impact volunteers have on student learning. Whether it's helping in classrooms or on field trips, being an active member of a school council, sharing passions and expertise with students, the Board of Trustees is extremely grateful for all the volunteers that lend a hand in RVS schools.

May 1 marks Principal Appreciation Day and the Board of Trustees extends appreciation and thanks to all RVS Administrators for their excellence in leadership and significant contributions to schools.

BOARD COMMITTEE REPORTS

POLICY COMMITTEE REPORT FROM TODD BRAND:

The Policy committee is bringing forward a motion for the Board's consideration.

Trustee Shelley Kinley joined the meeting at 1:54 p.m.

POLICY 2 ROLE OF THE BOARD

#1537-2025 MOTION BY TRUSTEE TODD BRAND:

The Board of Trustees approves the proposed Policy 2 Role of the Board as presented.

PROPOSED AMENDMENT TO MOTION #1537-2025 BY TRUSTEE NORMA LANG:

The Board of Trustees amend Board Policy 2 by adding "Approving locally developed courses" as item 3.15.

Trustee Melyssa Bowen requested a recorded vote.

In Favour
Melyssa Bowen
Norma Lang
Todd Brand


Chair/Treasurer Initials

Opposed
Fiona Gilbert
Shelley Kinley
Shali Baziuk
Judi Hunter

DEFEATED

POLICY 2 ROLE OF THE BOARD

#1537-2025 MOTION BY TRUSTEE TODD BRAND:

The Board of Trustees approves the proposed Policy 2 Role of the Board as presented.

Trustee Melyssa Bowen requested a recorded vote.

In Favour
Fiona Gilbert
Shelley Kinley
Shali Baziuk
Todd Brand
Judi Hunter

Opposed
Melyssa Bowen
Norma Lang

CARRIED

Chair Fiona Gilbert recessed the meeting at 3:01 p.m.

Chair Fiona Gilbert reconvened the meeting at 3:11 p.m.

MOTION TO POSTPONE

#1538-2025 MOTION BY TRUSTEE NORMA LANG:

Postpone Board Policy 3 and Board Policy 12 discussion to the May 22, 2025 agenda.

PROPOSED AMENDMENT TO MOTION #1538-2025 BY TRUSTEE MELYSSA BOWEN:

To remove "the May 22, 2025 agenda" and replace with "before the end of June 2025."

DEFEATED

#1538-2025 MOTION BY TRUSTEE NORMA LANG:

Postpone Board Policy 3 and Board Policy 12 discussion to the May 22, 2025 agenda.

Trustee Melyssa Bowen requested a recorded vote.

In Favour
Melyssa Bowen
Norma Lang
Shelley Kinley

Opposed
Fiona Gilbert
Shali Baziuk
Todd Brand
Judi Hunter

DEFEATED


Chair/Treasurer Initials

POLICY 3 ROLE OF THE TRUSTEE

#1539-2025 MOTION BY TRUSTEE TODD BRAND:

The Board of Trustees approves the proposed Policy 3 Role of the Trustee as presented.

Trustee Melyssa Bowen requested a recorded vote.

In Favour

Shelley Kinley
Fiona Gilbert
Shali Baziuk
Todd Brand
Judi Hunter

Opposed

Melyssa Bowen
Norma Lang

CARRIED

POLICY 12 ROLE OF THE SUPERINTENDENT

#1540-2025 MOTION BY TRUSTEE TODD BRAND:

The Board of Trustees approves the proposed Policy 12 Role of the Superintendent as presented.

Trustee Melyssa Bowen requested a recorded vote.

In Favour

Shelley Kinley
Fiona Gilbert
Shali Baziuk
Todd Brand
Judi Hunter

Opposed

Melyssa Bowen
Norma Lang

CARRIED

TRUSTEE REPORTS (submitted in writing)

Shelley Kinley, Ward Two Trustee:

April 17 Attended Regular Board and Planning Meeting
April 27 Attended and Present at Langdon Community Collaborative Meeting
April 29 Attended ASBA Committee Meeting
April 29 Attended ATA Executive Dinner Meeting

Norma Lang, Ward Four Trustee:

April 17 Attended an ASEBP board of trustees meeting in Edmonton at the ASEBP building
April 16 Attended an ASEBP Workshop on Strategic Planning
April 23 Participated in a TEBA Category "B" meeting to review Mediator's settlement terms
April 23 Attended a webinar about Fraud and Cyber Security Threats
April 28 Attended the Crossfield and District Chamber of Commerce meeting at the Crossfield Library


Chair/Treasurer Initials

April 29 Attended the WGM monthly school council meeting
April 29 Attended a meeting with the Board and ATA Local
April 29 Chaired an LRC meeting at the Ed Centre

Judi Hunter, Ward Five Trustee:

April 17 Participated in Board Meeting
April 22 Participated in Agenda Planning
April 23 Met with community members
April 28 Attended a professional development session
April 29 Participated in ASBA committee meeting
April 29 Attended meeting with ATA

Fiona Gilbert, Ward Six Trustee:

Verbal – On behalf of Trustee Fred Burley, wanted to acknowledge that he is not present today as he is at a gathering with the First Nations.

April 17 Chaired Board and Planning Committee meetings
April 22 Participated in Agenda Planning Committee
April 23 Attended TEBA engagement session
April 23 ASBA Lunch & Learn on Protection of Privacy and Access to Information Acts
April 28 Attended Ecole Manachaban Middle School Council
April 29 Participated in Labour Relations Committee
April 29 Hosted RVATA Local 35 Executive meeting with the Board
April 30 Attended Town of Cochrane Volunteer Appreciation celebration

NOTICE OF MOTION

Notice of Motion by Trustee Melyssa Bowen

- a) That the Board of Trustees amend Board Policy 7 Board Operations to reflect that all Board motions be recorded.

ADJOURNMENT

Chair Fiona Gilbert adjourned the Regular Board Meeting at 3:48 p.m.

Chair

Secretary-Treasurer


Chair/Treasurer Initials