



**APPROVED MINUTES OF THE BOARD OF TRUSTEES
REGULAR BOARD MEETING
HELD RVS EDUCATION CENTRE
2651 CHINOOK WINDS DR. SW
AIRDRIE, ALBERTA**

THURSDAY, MAY 22, 2025

TRUSTEES PRESENT:

Chair, Ward 6 Fiona Gilbert
Vice-chair, Ward 5 Judi Hunter, *absent*
Ward 1 Shali Baziuk
Ward 2 Shelley Kinley
Ward 3 Fred Burley
Ward 3 Melyssa Bowen
Ward 3 Todd Brand, Zoom
Ward 4 Norma Lang

ADMINISTRATION PRESENT:

Superintendent of Schools Greg Luterbach
Superintendent Designate Ryan Reed
Associate Superintendent of Business and Operations Mike Guindon
Director of Communications and Engagement Tara de Weerd

RECORDER:

Executive Assistant Ashley Maroukian

CALL TO ORDER:

Chair Fiona Gilbert called the meeting to order at 10:05 a.m.

REGULAR BOARD MEETING AGENDA

#1541-2025 MOTION BY CONSENT:

The Board of Trustees approves the May 22, 2025, Regular Board meeting agenda as presented.

CARRIED

Trustee Fred Burley read the RVS Land Acknowledgement Statement.

MINUTES OF THE BOARD MEETING

#1542-2025 MOTION BY CONSENT:

The Board of Trustees approves the minutes of the May 1, 2025, Regular Board meeting as circulated.

CARRIED


Chair/Treasurer Initials

EXEMPLARY PRACTICE: KATHYRN SCHOOL – AGRICULTURAL EDUCATION

Teachers: Jodie Hassett

Student Presenters: Quill Shierman (Grade 6), Miriam Wray (Grade 8)

Other Presenters: Quincy Shierman, Joanna Doucette

As a school in the heart of a close-knit farming community, Kathryn School prioritizes celebrating and learning about the agriculture that takes place at the family farms in the surrounding area. In recent years, the school has dedicated time to promoting and learning about the agricultural industry, whether through an Aggie Days event that brings local farmers, businesses and community members to the school to share about the work they do or through smaller, school-wide farm safety presentations.

Agricultural education at Kathryn School meets multiple goals of RVS' Education Plan. In introducing students to and enhancing their knowledge of the agricultural industry, the school is building future-ready students. These fun, interactive learning events also creates an inclusive, engaging and healthy learning opportunity for students at one of our rural schools.

Chair Fiona Gilbert recessed the meeting at 10:21 a.m.

Chair Fiona Gilbert reconvened the meeting at 10:31 a.m.

SUPERINTENDENT REPORT

Finance Consultant Ryan Stierman joined the meeting at 10:32 a.m.

2025/26 BUDGET:

#1543-2025 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees approves the 2025/26 Budget as presented and directs the Superintendent to submit the budget to Alberta Education by May 31, 2025.

#1544-2025 AMENDMENT TO MOTION 1543-2025 BY TRUSTEE NORMA LANG:

Add "and directs the Superintendent to reallocate the 7 FTE Learning Specialists to the Schools" between "as presented" and "and submit".

Trustee Todd Brand challenged the ruling of the Chair, the proposed amendment being in order as it is not germane to the motion.

Chair Fiona Gilbert recessed the meeting at 11:35 a.m.

Chair Fiona Gilbert reconvened the meeting at 11:43 a.m.

#1545-2025 MOTION TO UPHOLD RULING BY TRUSTEE FIONA GILBERT:

The Board upholds the decision of the Chair that the amendment is in order.

CARRIED


Chair/Treasurer Initials

#1546-2025 AMENDMENT TO MOTION 1543-2025 BY TRUSTEE NORMA LANG:

The Board of Trustees approves the 2025/26 Budget as presented and directs the Superintendent to reallocate the 7 FTE Learning Specialist to the schools and submit the budget to Alberta Education by May 31, 2025.

Trustee Norma Lang requested a recorded vote.

In Favour
Fred Burley
Norma Lang

Opposed
Todd Brand
Shali Baziuk
Fiona Gilbert
Shelley Kinley
Melyssa Bowen

DEFEATED

#1543-2025 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees approves the 2025/26 Budget as presented and directs the Superintendent to submit the budget to Alberta Education by May 31, 2025.

Trustee Norma Lang requested a recorded vote.

In Favour
Fred Burley
Todd Brand
Shali Baziuk
Fiona Gilbert
Shelley Kinley
Melyssa Bowen

Opposed
Norma Lang

CARRIED

Finance Consultant Ryan Stierman left the meeting at 12:36 p.m.
Chair Fiona Gilbert recessed the meeting at 12:36 p.m.
Superintendent Designate Ryan Reed left the meeting at 12:36 p.m.

Chair Fiona Gilbert reconvened the meeting at 1:10 p.m.
Director of Planning and Capital Projects Navi Sunkaranam joined the meeting at 1:10 p.m.
Associate Superintendent of Schools Murray Besenski joined the meeting at 1:10 p.m.

MODULAR ADJUSTMENT REQUEST:

#1547-2025 MOTION BY TRUSTEE FRED BURLEY:

The Board of Trustees approves the allocation of the five (5) new modular classrooms units and one wet unit relocation as presented in table 1 and directs the Superintendent to proceed with sending the amendment request to Alberta Education.

CARRIED


Chair/Treasurer Initials

IN-YEAR MODULAR ADJUSTMENT REQUEST:

#1548-2025 MOTION BY TRUSTEE SHALI BAZIUK:

The Board of Trustees approves the delegation to administration the allocation of any 'in-year' approved modulars by August 31, 2025 as presented.

CARRIED

Director of Planning and Capital Projects Navi Sunkaranam left the meeting at 1:34 p.m.

SCHOOL CALENDAR EXCEPTIONS:

#1549-2025 MOTION BY TRUSTEE NORMA LANG:

The Board of Trustees approves for the 2025 – 2026 school year the school calendar exceptions as presented by administration.

#1550-2025 SUBSTITUTE MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees approves full day, alternating day Kindergarten program schedules for Cochrane Christian Academy, Indus, Langdon, Kathryn and Westbrook Schools moving forward; up to 2 staggered student start days at the beginning of each school year and up to two three-way conference days for Kindergarten students each school year where there is no school for Kindergarten students.

#1551-2025 AMENDMENT TO SUBSTITUTE MOTION #1550-2025 BY TRUSTEE SHALI BAZIUK:

Adding "and for all RVS Schools" between "forward;" and "up to".

CARRIED

#1550-2025 SUBSTITUTE MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees approves full day, alternating day Kindergarten program schedules for Cochrane Christian Academy, Indus, Langdon, Kathryn and Westbrook Schools moving forward, and for all RVS Schools, up to 2 staggered student start days at the beginning of each school year and up to two three-way conference days for Kindergarten students each school year where there is no school for Kindergarten students.

Decision to substitute original motion with amended substitute motion

CARRIED

#1552-2025 MOTION BY TRUSTEE FIONA GILBERT:

The Board of Trustees approves for full day, alternating Kindergarten program schedules for Cochrane Christian Academy, Indus, Langdon, Kathryn, and Westbrook Schools moving forward, and for all RVS Schools, up to 2 staggered student start days at the beginning of each school year and up to two three-way conference days for Kindergarten students each school year where there is no school for Kindergarten students.

CARRIED

Associate Superintendent Murray Besenski left the meeting at 2:11 p.m.


Chair/Treasurer Initials

CHAIR REPORT/CORRESPONDENCE

Meeting with the Minister of Infrastructure

On May 21, the Board met with the Honourable Martin Long, Minister of Infrastructure, and members of his team. The Board shared key information about Rocky View Schools, highlighted our top infrastructure advocacy priorities, and presented potential solutions aimed at streamlining the school construction process. It is critical for RVS that new schools are built and ready to welcome students, staff and the community as quickly as possible. Currently it takes about three years to build a new school after we receive construction funding approval which is slower than what our communities need. We look forward to working with Minister Long and Alberta Infrastructure to get schools designed, built and open for learning faster.

RVS Class of 2025

Graduation time is here – a time of excitement, achievement, and celebration! Approximately 2,300 students from our 11 high schools across Rocky View Schools will proudly cross the stage and receive their diplomas this year. The Board extends its heartfelt congratulations to each and every graduate. We know the future holds great promise for the RVS Class of 2025, and we can't wait to see where your journeys take you next.

BOARD COMMITTEE REPORTS

ADVOCACY COMMITTEE REPORT FROM TRUSTEE FIONA GILBERT:

The Board of Trustees acknowledges receipt of the 2024/25 Advocacy Year-end Report as information.

TRUSTEE REPORTS (submitted in writing)

Shelley Kinley, Ward Two Trustee:

May 1	Attended the Regular Board and Planning Meeting
May 2	Attended Zone 5 ASBA Meeting at Rocky View Schools Education Centre
May 3	Attended and represent RVS at Cochrane Trade Fair
May 7	Picked up and delivered cardstock to schools in Ward Two
May 8	Attended and participated in the Budget Committee Meeting
May 12	Attended and presented at Sarah Thompson Parent Council
May 13	Attended Policy Committee Meeting
May 14	Attended Orientation Committee Launch Meeting
May 14	Attended ASBA Committee Meeting
May 15	Attended Board Planning Meeting
May 21	Attended Meeting with Minister Long and Superintendent – zoom
May 21	Attended and spoke at Summit Trails Graduation at Bert Church Theatre

Todd Brand, Ward Three Trustee:

May 1	Participated in Board & Planning meetings
May 1	Attended Windsong Heights Council meeting
May 4	Participated in the Cochrane & District Chamber of Commerce Trade Show
May 5	Attended W.H. Croxford Council meeting
May 6	Attended Nose Creek Council meeting
May 8	Participated in Budget Committee meeting
May 13	Chaired Policy Committee meeting
May 13	Attended Muriel Clayton School Council meeting


Chair/Treasurer Initials

May 15 Participated in Board Planning meeting
May 21 Attended Online RVS Board of Trustees meeting with Minister Long

Fred Burley, Ward Three Trustee:

Verbal Update: Thank you to the Board for allowing me to attend College of Alberta Superintendent Indigenous gathering. It was a truly wonderful experience and if anyone is able to attend in the future they should absolutely go.

Melyssa Bowen, Ward Three Trustee:

Verbal Update: Attended the Spring Play at Ecole Edwards. Last Thursday myself, along with Superintendent Luterbach, and Trustee Baziuk went to East Lake to enjoy their tea and talent show. Was also invited to a school-based PL Indigenous learning opportunity but unfortunately was not able to attend but grateful and appreciated the invite.

Norma Lang, Ward Four Trustee:

Verbal Update: W.G. Murdoch had a family game show night where the Principal Colin MacDonald was the host. They worked in "commercials" where different individuals shared information.

May 1 Attended the Board and Board planning committee meetings
May 5 Attended the WGM postponed Apr meeting of school council
May 6 Kathryn School Council meeting
May 6 Attended a TEBA Board of Directors meeting
May 7 Attended the monthly Crossfield chamber meeting
May 7 Attended the Discovery Trails school council meeting
May 7 Attended the CES parent council meeting
May 7 Participated in the RVS School Councils committee meeting
May 8 Attended the Board budget committee meeting
May 9 Enjoyed participating in the Kathryn Walk a Thon event
May 9 Delivered greetings from the RVS board at BCS Grad
May 13 Attended a TEBA 61 committee meeting on TEAMS
May 15 Attended the Board planning and budget committee meeting
May 15 Participated in the ASEBP long service awards recognition event in Edmonton
May 16 Attended an ASEBP board meeting
May 20 Assisted the Airdrie Chamber and Crossfield Chamber with set up for their annual women in business conference
May 21 Participated in the annual Airdrie and Crossfield Chamber Women's Conference
May 21 Attended the BCS parent council monthly meeting and AGM

Judi Hunter, Ward Five Trustee:

May 1 Participated in Board Meeting
May 2 Attended ASBA Zone 5 meeting
May 3 Participated in Cochrane Trade show
May 5 Participated in Agenda Planning
May 6 Attended SMS council meeting
May 7 Attended Elbow Valley concert
May 8 Participated in Budget committee
May 12 Attended TPLF meeting
May 13 Attended Elbow Valley Council meeting
May 14 Springbank Middle School AGM
May 14 Participated in Orientation Committee


Chair/Treasurer Initials

May 14	Participated ASBA committee
May 15	Participated in the Board Budget Committee
May 15	Attended East Lake School Volunteer Appreciation
May 16	Participated in planning meeting
May 21	Attended Artificial Intelligence conference
May 21	Meeting with Minister Long
May 21	Attended Banded Peak School council meeting

Fiona Gilbert, Ward Six Trustee:

May 1	Participated in Board Planning Committee
May 2	Attended ASBA Zone 5 meeting
May 3 & 4	Engaged with community at RVS booth at Cochrane Trade Show
May 5	Participated in Agenda Planning Committee
May 5	Attended Cochrane High School Council
May 6	Attended Mitford School Council
May 7	Chaired Advocacy Committee
May 8	Chaired Budget Committee
May 8	Participated in Board Planning Committee
May 13	Attended Policy Committee
May 14	Attended Ad Hoc Orientation Committee
May 14	Attended Glenbow School Council
May 15	Participated in Board Planning Committee
May 20	Attended RancheView School Council
May 21	Participated in meeting with Minister of Infrastructure
May 21	Attended Elizabeth Barrett School Council

NEW BUSINESS

- a) Trustee Bowen Notice of Motion from May 1, 2025
That the Board of Trustees amend Board Policy 7 Board Operations to reflect that all Board motions be recorded.

Trustee Melyssa Bowen withdrew the Notice of Motion based on advice she received.

NOTICE OF MOTION

There was no notice of motion to report.

ADJOURNMENT

Chair Fiona Gilbert adjourned the Regular Board Meeting at 2:30 p.m.

Chair

Secretary-Treasurer


Chair/Secretary-Treasurer Initials