Request for & Consent to Use Image

AF144-H 08/2025

Students in the online schools are not able to have their picture taken when professional photographers come to the school. Rocky View Schools requests submission of a current image of the student for operational purposes, including student identification and safety planning during off-site activities. This image will be used solely by school staff to support supervision and student safety.

If an image is not submitted the student will not be able to participate in field trips or other off-site activities.

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The image submitted must:

* be in jpg format
* be under 35 KB
* only include the student noted above

The image must be a clear photo of the student only, without any additional personal or confidential information, offensive content, or graphic material.

**By submitting this photograph I certify that the image is the image of the student named above, the image does not contain any offensive material and that I consent to use of the image by the school division for educational purposes.**

**UPLOAD PHOTO BELOW:**

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The personal information collected on this form, including the student’s image, is collected under the authority of the *Education Act* and sections 4(a) and 4(c) of the *Protection of Privacy Act* (POPA). It is collected for the purpose of student identification and school operational requirements, including but not limited to participation in off-site activities such as field trips.

Rocky View Schools will retain this information in accordance with its records retention schedule, which is currently for the student’s birth year plus 28 years.

If you have any questions about the collection or use of this information, please contact the Access to Information Coordinator, Rocky View Schools, at busops@rockyview.ab.ca or 403-945-4000.

*Reference:*

* AP144 – Use of Student Images, Work and Multimedia
* AP190 – Copyright