

**WE'RE in this
TOGETHER!**

- ✓ Daily Health Check
- 🏠 Stay Home
- ✚ Get Tested & Cleared
- ✓ Return to School

Scenario 3: At-Home Learning in-school classes are suspended/cancelled

This document will continue to be updated based on orders from the Chief Medical Officer for Health, recommendations from Alberta Education and the discovery of new evidence.

Last Updated July 9, 2020

Rocky View Schools (RVS) is committed to the health and safety of students and staff. This guidebook has been developed to support the safe re-entry to school for the 2020/21 school year within the direction provided by Alberta Education and the Provincial Medical Officer of Health. The audience for this guide includes parents/guardians, community members, students and staff.

This guide is tailored toward Alberta Education’s Scenario 3: At-Home Learning - in-school classes are suspended/cancelled. Everyone in our learning communities will need to play their part and follow the protocols outlined in this guide - after all, we’re in this together.

This guide is based on the following principles:

- Student and staff health and safety are a priority
- Student learning will continue no matter which scenario we are in
- It will require a collective effort to keep schools open and everyone safe
- Minimize risks not eliminate risks
- Clearly communicate plan with all stakeholders
- Make sure people are informed of the latest expectations

Given the evolving nature of the pandemic, we may be required to transition from one scenario to another with short notice. Other guidebooks have been created and distributed which guide our operations in scenario 1: In-School Learning - classes resume, near-normal operations with health measures and scenario 2: Blended Learning - in-school classes partially resume with additional health measures put in place.

We heard from our surveys that most parents and students want school to return as closely to what was occurring last fall. That said, for everyone’s safety we will be supporting at-home learning only in this scenario and changing some school routines and practices to adhere to Alberta Health Services (AHS) risk mitigation strategies and to ensure multiple layers of protection for all students, staff, and community. Detailed in this guidebook, these changes contain measures such as:

- All students staying at home and learning with their teacher using online means
- Building on the spring 2020 experience
- Looking to increase the number of hours of work per week for most students
- Leveraging more synchronous (e.g. Zoom) activities during the day
- Enhancing mental health supports
- Preparing to re-open schools once the clearance has been provided

In an effort to be able to allow students to re-enter school at a later date we need all stakeholders to work together. As Dr. Deena Hinshaw advises, this is a collective responsibility, we all:

- Must take measures to protect
- Must maintain high levels of hygiene
- Must follow provincial health guidance to the best of our ability

We thank you for your ongoing understanding and cooperation.



Fiona Gilbert
Board Chair



Greg Luterbach
Superintendent of Schools

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STUDENTS AND FAMILY SECTION

Health Measures

Daily Self-Screening Practices

Parents or students needing to be on school property must assess themselves for symptoms of common cold, influenza, COVID-19 or other infectious respiratory disease by completing RVS' Daily Health Check (Appendix A/B) before arriving at school or worksite.

Confirmed Cases of COVID-19

If there are cases of COVID-19 identified within school settings, RVS' Zone Medical Officer of Health will work directly with the jurisdiction and school administration to provide follow-up recommendations and messaging for staff, parents/guardians and students.

Alberta Health Services may request the school close in-person classes to allow a public health investigation to take place. The decision to send a cohort /class home or to close a school will be made by the local Medical Officer of Health. If this were to occur the school will support students and staff to learn or work at home if they are required to self-isolate.

School Operations

Student Arrival and Entry

Parents/guardians and students must remain off school grounds and must not enter the school unless approved by the principal.

Student Groupings/Cohorting

Teachers will support their assigned students via at home weekly learning plans in this scenario. Some teachers may be reassigned to help support other classes as well.

Prohibited Events

Any physical gatherings of students are prohibited.

Shared School Spaces

The entire school facility will be inaccessible to students for instruction.

Visitors/Parents/Volunteers

Access to school facilities will be by pre-arranged appointments only. Authorized visitors include parents, delivery personnel, RVS staff, RCMP, and AHS. Prior to a visitor entering the school they will use the posted self-screening tool which is posted on the school's door. If a visitor answers YES to any of the questions, the individual must not be admitted into the school. A record of all visitors who remain within the school for more than five minutes must be recorded in the school's visitor log book with the iPads/pens to be wiped after each use. Parents will be informed of the process to book a meeting time with school office staff or teachers. These meetings will typically be by electronic means, but exceptions can be made with appropriate physical distancing and hygiene precautions.

Extra-Curricular Activities

In this scenario, all RVS extra-curricular activities are cancelled until further notice.

Field Trips

In this scenario, all field trips and off campus activities are cancelled until further notice.

School Councils

School Council members and the school principal will meet via an online environment only.

Breakfast/Lunch/Snack Programs

In this scenario, all breakfast, lunch or snack programs are cancelled until further notice.

School Cafeteria Curricular Programs

In this scenario, all cafeteria programs are cancelled until further notice.

Before and After School Programs

RVS is continuing to review and discuss Before and After School Programs operated in RVS sites. At this time, no decisions have been made about their operations with information to be finalized by mid-August.

Learning

Delivery of Education

In this scenario, teachers will evaluate the curricular outcomes not yet covered in class to prioritize the content to be covered based on what is manageable for students working from home. Each week, parents and students will receive a weekly learning plan with specific tasks and activities for students, along with weekly suggestions for physical literacy activities. These weekly learning plans will be emailed out each Monday morning using a common template and not require tasks to be completed until the following Monday.

Hours of Instruction/Work per Week and Subject Emphasis

In this scenario, students are expected to be provided at least the minimum hours of instruction as established by the province. Should we be in this scenario, these expectations have increased for Gr. 4 and higher in comparison to the spring of 2020. We surveyed parents/guardians about how much work should be provided and assigned to students each week. Parents would like slightly more hours of instruction/work for Gr. 4 - 9 students than is currently the provincial minimums. The minimum hours for Gr. 10 - 12 are very similar to the current face-to-face hours of instruction.

Kindergarten to Gr. 3 offerings will focus on language and mathematics learning outcomes that strengthen the development of literacy and numeracy. We also will incorporate health curriculum outcomes (with a focus on mental health). We will average five hours of work per student per week.

Grades 4-6 offerings will focus on language and mathematics learning outcomes that strengthen the development of literacy and numeracy. They also will incorporate science, social studies and wellness (with a focus on mental health) curriculum outcomes into the activities. We will average 10 hours of work per student per week.

Grades 7-9 offerings will focus on core mathematics, language/literacy, science, social studies and wellness (with a focus on physical and mental health) curriculum outcomes. We will average 15 hours of work per student per week.

Grades 10-12 offerings will focus on specified core course requirements for high school graduation, including language (English, Français and French language arts), social studies, mathematics, and science (biology, chemistry, physics and science). In line with what is offered face-to-face, students will average six hours of work per 5-credit semestered course per week and average three hours of work per 3-credit semestered course per week.

Optional Courses

Optional courses will proceed where possible. In some rare circumstances, an option may not be able to be delivered online. Students must engage in the course in order to receive credit for completion.

Fall Review

Like teachers routinely do, teachers are encouraged to spend some time early in the new year to support students with key concepts from spring's at home learning. This review should not be used for evaluation but rather help guide and shape instruction over the coming months.

Options for Choosing to Homeschool a Student

Due to health concerns and parental choice related to the pandemic, families may choose not to have their child attend their designated school. In these cases, parents must inform their designated school of this decision. From here, parents may choose to:

- home educate their child themselves under Alberta Education Home Education Regulation, or
- pursue other providers outside of RVS for an online school option and withdraw from RVS.

Regular classroom teachers within a child's designated school will not be supporting students whose parents choose to have their child home schooled or educated outside of RVS.

Teacher Help

Teacher will be available online, through email or by phone to help students. Teachers will communicate the methods and hours that they can be reached at. Teachers shall schedule drop in help sessions for students to access online.

Use of Scheduled Online Meetings/Learning Events

In the spring survey we heard the request for more online, synchronous teacher led learning activities. In this scenario, teachers will be delivering some content directly using tools such as Google Meet and Zoom. Students are expected to attend these sessions. Teachers will record and post access to recorded sessions for students to review or for students who were unable to attend the live session.

Teachers will only schedule these live events during the regular time that a student would be engaged in that class if face-to-face at school (e.g., Math 30-1 Zoom session would be offered by the teacher between 830 and 945 just like when they would have math class if they were face-to-face).

The teacher will not be delivering the entire content via online video sessions. Tasks and activities will also be provided for students to work on outside of these sessions.

Teacher Assessments

Students will be responsible to actively engage in learning and diligently pursue their education. Students will be provided feedback on their learning on an ongoing basis. Formal assessments will be included in the teacher's weekly learning plan. Assignments will be assessed and graded. Other assessment tasks will be determined by the teacher in light of at-home learning. As is the normal process, marks and comments will be posted in RVS' PowerSchool Parent Portal.

Provincial Assessments

In this scenario RVS would not be participating in provincial Grade 3 Student Learning Assessment nor the Grade 6 and 9 Provincial Achievement Tests. Alberta Education will consider the administration of diploma exams, one session at a time. For example, if in-school classes reconvene later than September, January diploma exams will be cancelled, and consideration will be given to re-establishing diploma exams for April, June and August. Alberta Education will continue to provide diploma exams to students in extenuating circumstances (i.e. adults and home-schooled students).

Supporting Students Who Require Individual/Specialized Support and Medically Fragile Students

RVS will maintain learning opportunities for students specific to their Individualized Program Plan (IPP) using a variety of approaches. Students with complex or differing learning needs will continue to be intentionally included in the learning of the whole classroom with support from Learning Support classrooms. Where required, registered nurse and/or licensed practical nurse will be engaged and will need to follow the guidelines from Alberta Health Services. Divisional supports, such as occupational therapists, speech-language pathologists, psychologists, physical therapists, will provide service

following their professional association guidelines. In this scenario, these services will be provided online as they directed to avoid direct contact with students and families.

Graduation Qualifications

Students on track to receive 100 or more credits will be eligible to graduate and receive a high school diploma should they demonstrate the necessary outcomes to receive credit for the courses. Principals will have the ability to award up to 15 unassigned credits to students in Gr. 12 in order to address unique graduation qualification circumstances.

COVID-19 Specific Protocol Teaching

Staff will utilize many different resources available to teach and support how the school is operating in light of the pandemic. Ways to support one's mental health and social-emotional supports will also be explicitly taught by the school.

Technology Loaner Devices

Schools have a limited number of devices to loan and will try to accommodate families in need. A Loan Agreement will need to be signed upon pick-up of the device.

Paper-Based Format

Accommodations can be made for families that require their child's learning materials in a paper-based format. Teachers will communicate directly with these families to identify the process for picking-up and returning learning packages from their child's school.

TRANSPORTATION SECTION

Transportation of Students

Transportation service will be suspended when schools are operating under Scenario 3. Should we be in this scenario for more than four weeks throughout the year then fees will be prorated.

BUILDINGS AND CLEANING SECTION

Cleaning

Schools will be typically cleaned each weekday. Anyone entering the building will need to use hand sanitizer. Should medical exemptions from using hand sanitizer be required, those individuals will need to be escorted into the building and wash their hands prior to moving about the school. Sanitizer stations will be available both outside the building at the various entrances during school days and outside each room within the school. Sanitizer will be provided centrally with schools requesting additional supplies through their head building operator.

School spaces will be provided wipes for individuals to maintain their working space or wipe down shared devices (technology, specialized equipment). These wipes will be provided centrally with schools requesting additional supplies through their head building operator. Spaces in the school will also have access to temporary masks and gloves.

Caretaking staff will maintain schools within RVS' pandemic cleaning protocol. Caretaking staff will log their additional cleaning activities using the tool provided by the Caretaking department.

School will have multiple back-pack style electrostatic sanitizers to help with cleaning. These will be used to clean a room during the day as identified by school administration and nightly as part of the deep clean of the school. These units will be provided centrally with schools requesting additional supplies through their head building operator.

Signage about the importance of cleaning will be provided and posted in spaces.

Buildings

Schools will only be available to RVS staff working from their regular work site. Any staff entering the building must have completed the daily health check, sign in, limit use of the building to their specific workspace, following strict physical distancing and hygiene protocols.

Community Use of RVS Spaces

In order to reduce the number of people in the building, community use of indoor spaces in schools will not be permitted. Use of outdoor spaces by community users may be permitted by following AP5014 Community Use of Outdoor Spaces. Additional fees may apply for outdoor space usage.

RVS Adult Education programming

RVS Adult Education programming will need to be provided online.

Personal Protective Equipment and Controls

School/site reception areas will be centrally provided with temporary plexiglass screens. These screens are to be cleaned by following the provided protocol. RVS will be provided a supply of temporary masks for staff use (or in unique circumstances student use). Each school will be provided with a supply of face shields for those requiring such protection (SLPs, OT, some Learning Assistants, some Learning Support Teachers, Infirmary support). Sanitizer stations and supplies are being provided for each room in addition to entrances for buildings. A supply for gloves and wipes will be provided to each school to be distributed internally as required

STAFF SECTION

Daily Self-Screening Practices

Staff must assess themselves daily for symptoms of common cold, influenza, COVID-19 or other infectious respiratory disease before arriving at school or worksite.

Illness While Onsite

Staff who become ill must notify their supervisor and immediately self-isolate by going home. All items the staff member touched must be cleaned and disinfected as soon as the staff member has self-isolated. Items that cannot be disinfected, i.e., paper, books, cardboard, must be removed from the classroom/office and stored in a sealed container for 10 days.

Staff with Pre-Existing Conditions

Individuals who have allergies or ongoing health issues and who are exhibiting COVID-like symptoms must be tested at least once according to the Alberta Health Services Guidance Document. This will establish a baseline for the individual. If symptoms change (worsen, additional symptom, change in baseline) the individual must go home and be tested and cleared.

Staff Requiring Personal Protective Equipment

Throughout RVS, temporary masks, gloves and sanitizer will be available. Each school/department will be provided with a supply of face shields for those requiring such protection. Should an individual feel they need different personal protective equipment, they are encouraged to discuss their needs with their supervisor.

Please note: Staff may choose to wear their own personal masks if they wish.

Staffroom/Workroom

Staff will practice physical distancing and personal hygiene guidelines while utilizing these spaces. Staff member to clean and disinfect area used including wiping down keypads on photocopiers.

Staff Meetings

Staff meetings will occur only in an online environment.

Working From Home

Staff may be approved to work from home in this scenario. Should working from home be made available to some or all staff a communication will come direct from the division to staff. Work from home arrangements are a direct result of RVS' COVID-19 response. The division may, after taking into account all considerations, vary or terminate the working from home arrangement with as much notice as possible. During the work from home arrangement, employees are to maintain regular hours of work. Employees are expected to maintain reasonable, business professional expectations related to their daily responsibilities. Any change in hours of work or availability must be discussed with their direct supervisor in advance. Working from home does not change the basic terms and conditions of employment under the applicable collective agreement, terms of employment, existing division policies, and employment legislation. All employees are expected to continue to comply with division policies while working remotely. This includes security of division office equipment, privacy, and confidentiality. For example, employees must avoid working on personal computers and take all reasonable steps to ensure the protection of confidential information.

Employees must continue to report absences as per normal practice. Where a staff member is unwell and unable to perform their duties from the home office, they must notify their direct supervisor in the same manner as if they were working from Division premises and in accordance with normal division requirements. Supervisors will clearly outline the duties to be performed from home and must establish a means to monitor the performance of employees carrying out their duties from home. All relevant occupational health and safety guidelines apply when working from home. An updated job hazard assessment specific to your home working environment will be required. The Government of Alberta's "Working From Home During a Pandemic" document outlines useful tips for working from home including setting up office spaces. Employees must complete an injury report or hazard/near-miss report and notify their supervisor as soon as practicable regarding any work-related accident, injury, illness, or disease that occurs as a result of the working from home arrangement. WCB coverage still applies to those employees who are eligible. Each employee's AF405-A Working Alone Communication Plan shall be completed online, via the Atrieve Portal, prior to the start of the school year. Employees must not service, repair, or upgrade equipment supplied by the division. Employees must notify the division if any problems arise with the operation of the division's equipment and return the equipment when replacement, servicing, or repair is required. Responsible Use of Technology (AP140) applies when working from home.

Itinerant Staff

Itinerant staff members are employees who work in multiple sites throughout the course of their day or week. These include, but are not limited to, OTs, SLPs, learning specialists, maintenance, technology and caretaking staff working in multiple locations. Any itinerant staff member wishing to enter building sites must contact the school principal to set up an appointment to enter the building. All site-specific safety protocols must be followed throughout the visit.

Substitutes

For absences requiring a replacement, please contact HR. Employees shall not request a replacement when entering an absence until confirmed with HR.

Employee Absences Related to COVID-19

The Rocky View Schools values the health and safety of all employees. Employees legally required to isolate as per Alberta Health Requirements due to COVID-19, and unable to perform their job duties from home, will be able to access job protected sick leave as per the collective agreement or terms of employment governing their position and enter their absence as Sick with Pay (Covid-19). Employees may be required to provide medical documentation to Employee Health if requested.

Employees with COVID-19, COVID-19 Symptoms

Employees who test positive for COVID-19 must isolate and are required to follow current Alberta Health Requirements. Employees who are unable to perform their job duties from home must contact their supervisor to inform them of their absence and enter their absence in Atrieve as Sick with Pay (Covid-19).

Employees who have or develop symptoms of COVID-19 unrelated to a pre-existing health condition must isolate and may not enter the workplace. Should symptoms develop throughout the day at the workplace, employees must isolate and leave the workplace as soon as practicable. Employees with symptoms are required to follow current Alberta Health Requirements and are advised to utilize the Alberta Health COVID-19 Self-Assessment screening tool. Employees who are unable to perform their job duties from home must contact their supervisor to inform them of their absence and enter their absence in Atrieve as Sick with Pay (Covid-19).

Employees Returning from International Travel

Employees are expected to ensure that any travel requiring them to self-isolate is completed in time to return to work. If an employee is required to self-isolate due to travel by choice and are unable to perform their job duties from home, they will be granted unpaid leave.

Employees in Close Contact* with an Individual with COVID-19, COVID-19 Symptoms, or Returning from International Travel

Employees who are in close contact* with an individual or family member who tests positive for COVID-19 are required to isolate as per Alberta Health Requirements. Employees must contact their supervisor to inform them of their absence and enter their absence in Atrieve as Sick with Pay (Covid-19).

Employees in close contact* with a person with COVID-19 symptoms who has not tested positive may enter the workplace if this meets Alberta Health Requirements. If the individual or family member subsequently tests positive for COVID-19, the employee would then be required to isolate as per Alberta Health Requirements. Employees must contact their supervisor to inform them of their absence and enter their absence in Atrieve as Sick with Pay (Covid-19).

Employees in close contact* with an individual or family member who has recently returned from travel outside Canada may enter the workplace if this meets Alberta Health Requirements. If the individual or family member subsequently tests positive for COVID-19, the employee would then be required to isolate as per Alberta Health Requirements. Employees must contact their supervisor to inform them of their absence and enter their absence in Atrieve as Sick with Pay (Covid-19).

*Close Contact is defined as provides care, lives with or has close physical contact without appropriate use of PPE, or comes into direct contact with infectious body fluids.

Employees Entering or Returning to the Workplace Following an Absence Related to COVID-19

Employees who have fully recovered from COVID-19, who wish to re-enter the workplace may be requested to provide medical documentation to Employee Health indicating they are in compliance with current Alberta Health Requirements. The employee may not enter the workplace without prior approval by Employee Health - Disability Management (dmanagement@rockyview.ab.ca).

Employees who have tested negative for COVID-19, have had no known exposure to COVID-19, whose symptoms have resolved and who have completed the mandatory isolation period may re-enter the workplace.

Employees who have tested negative for COVID-19, have had no known exposure to COVID-19, who wish to re-enter the workplace before symptoms resolve may be requested to provide medical documentation to Employee Health indicating

they are in compliance with current Alberta Health Requirements. The employee may not enter the workplace without prior approval by Employee Health - Disability Management (dmanagement@rockyview.ab.ca).

Employees who have tested negative for COVID-19, have had no known exposure to COVID-19, whose symptoms have resolved, and who wish to re-enter the workplace within the recommended (but not legally required) isolation period may be requested to provide medical documentation to Employee Health indicating they are in compliance with current Alberta Health Requirements. The employee may NOT enter the workplace without prior approval by Employee Health - Disability Management (dmanagement@rockyview.ab.ca).

Employees with an unrelated pre-existing health condition which exhibits similar symptoms to COVID-19 (e.g. cough, runny nose, sore throat, etc.), who wish to enter the workplace may be requested to provide medical documentation to Employee Health indicating they are in compliance with current Alberta Health Requirements. The employee may not enter the workplace without prior approval by Employee Health - Disability Management (dmanagement@rockyview.ab.ca).

Employee with Family Care or Personal Responsibilities Related to COVID-19

Employees with family care or personal responsibilities related to COVID-19, and not covered in one of the scenarios above, who are unable to enter the workplace due to conflicting responsibilities, must contact a Human Resources Advisor (hr@rockyview.ab.ca) to inform them of their circumstances. The Employee may be asked questions or asked for proof of their circumstances in order to determine how RVS can best support them. Should the employee be granted a leave of absence during this time, it would be considered a job-protected leave for a defined period limited to their existing employment contract end date.

Employees Unable to Work due to Disabilities related to COVID-19

Employees needing to access the Disability Management program may be asked to provide medical documentation to Employee Health - Disability Management (dmanagement@rockyview.ab.ca).

Unsafe Work

Rocky View Schools has implemented procedures in accordance with Alberta Health recommendations designed to minimize the risk of transmission of COVID-19 in the workplace. By the employee's first day of work or the start of the school year, whichever is later, all employees are required to complete a Job Hazard Assessment (JHA), which includes the hazard of COVID-19. The purpose of the JHA is to inform all employees of the potential risks associated with their jobs and the steps taken to mitigate those risks.

Employees must report unsafe work immediately to their supervisor and through the online reporting system (RISC). Supervisors must immediately complete an investigation of the concern(s). The Supervisor may request assistance from the Joint Workplace Health and Safety Committee and /or an employee representative on the Committee. Divisional OH&S may be contacted if the Supervisor requires further assistance with the investigation. Pending the results of the investigation and potential required remediation, the employee's work assignment will be determined. The outcome of the investigation and any additional controls will be communicated to relevant parties, including the employee who reported the unsafe work.

If an employee refuses work due to a potential unsafe work condition which cannot be resolved in a timely manner, they may be re-assigned duties first within their current location or in another location as determined by Human Resources/OH&S, or placed on leave if deemed necessary by Human Resources while the investigation is taking place. If a replacement employee is placed in the role, they must be informed of the work refusal and the controls put in place to mitigate the risk. This process is documented in the incident investigation report.

For further details, employees can refer to the Alberta Occupational Health and Safety Act and/or contact RVS' Manager of Occupational Health & Safety.

Appendix A – Daily Health Checks for Students



Daily Health Checks for Students

Parents/Guardians/Students must use this questionnaire daily to decide if the student should attend school.

		Circle One	
1. Do you or your child attending RVS have any of the symptoms listed below:			
	• Fever	Yes	No
	• Cough	Yes	No
	• Shortness of Breath/Difficulty Breathing	Yes	No
	• Sore Throat	Yes	No
	• Chills	Yes	No
	• Painful Swallowing	Yes	No
	• Runny Nose/Nasal Congestion	Yes	No
	• Feeling Unwell/Fatigue	Yes	No
	• Nausea/Vomiting/Diarrhea	Yes	No
	• Unexplained Loss of Appetite	Yes	No
	• Loss of Sense of Taste or Smell	Yes	No
	• Muscle/Joint Aches	Yes	No
	• Headache	Yes	No
	• Conjunctivitis (Pink Eye)	Yes	No
2. Have you or anyone in your household returned from travel outside of Canada in the last 14 days?		Yes	No
3. Have you or your child attending RVS had close unprotected* face-to-face contact within two meters of someone who is ill with cough and/or fever?		Yes	No
4. Have you or anyone in your household been in close unprotected* contact in the last 14 days with someone who is being investigated or confirmed to be a case of COVID – 19?		Yes	No

* unprotected means close contact without appropriate Personal Protective Equipment (PPE), e.g., masks.

If you have answered “Yes” to ANY of the above questions, **DO NOT** send your child to school. Please use the COVID-19 Self-Assessment Tool to determine whether your child needs to be tested for COVID-19.

<https://myhealth.alberta.ca/journey/covid-19/Pages/COVID-Self-Assessment.aspx>



If you have answered “No” to ALL of the above questions, your child may attend school.

Appendix B – Daily Health Checks for Adults



Daily Health Checks for Adults

Staff, volunteers and parents/guardians must use this questionnaire daily to decide if they should attend school/their worksite.

		Circle One	
1. Do you or anyone in your household have any of the symptoms listed below:			
	• Fever	Yes	No
	• Cough	Yes	No
	• Shortness of Breath/Difficulty Breathing	Yes	No
	• Sore Throat	Yes	No
	• Chills	Yes	No
	• Painful Swallowing	Yes	No
	• Runny Nose/Nasal Congestion	Yes	No
	• Feeling Unwell/Fatigue	Yes	No
	• Nausea/Vomiting/Diarrhea	Yes	No
	• Unexplained Loss of Appetite	Yes	No
	• Loss of Sense of Taste or Smell	Yes	No
	• Muscle/Joint Aches	Yes	No
	• Headache	Yes	No
	• Conjunctivitis (Pink Eye)	Yes	No
2. Have you or anyone in your household returned from travel outside of Canada in the last 14 days?		Yes	No
3. Have you or anyone in your household had close unprotected* face-to-face contact within two meters of someone who is ill with cough and/or fever?		Yes	No
4. Have you or anyone in your household been in close unprotected* contact in the last 14 days with someone who is being investigated or confirmed to be a case of COVID – 19?		Yes	No

* *unprotected means close contact without appropriate Personal Protective Equipment (PPE).*

If you have answered “Yes” to ANY of the above questions, DO NOT enter the school/worksite at this time. Please use the COVID-19 Self-Assessment Tool to determine whether you or someone in your household needs to be tested for COVID-19.

<https://myhealth.alberta.ca/Journey/COVID-19/Pages/COVID-Self-Assessment.aspx>



If you have answered “No” to ALL of the above questions, you may attend school or your worksite.