

Rocky View Schools (RVS) thanks all families, students and staff for their understanding and cooperation with the health and safety measures in place to limit the spread of COVID-19. RVS has a 2021/22 Return to School Operational Plan outlining protocols to be followed in each school. The plan was informed by the [2021-2022 School Year Plan](#) developed by the Government of Alberta, which anticipates in-school learning will resume in September 2021 under normal conditions. Recognizing the dynamic nature of the pandemic, RVS has two contingency plans if needed. This is **Contingency 2: At-Home Learning Plan**. The following outlines the protocols RVS will follow if students are required to move to at-home learning. If students remain learning in-class at school but enhanced health measures are required, Contingency 1: In-School with Enhanced Health Measures Plan will be put in place.

Implementation is subject to change as the pandemic evolves. We will continue to seek direction from the Chief Medical Officer of Health, Alberta Health Services (AHS) and Alberta Education as an important part of this process.

We appreciate your continued support as we work together to safely return to a more normal school year and operate under [RVS' established calendar](#). Elements of the plan and requirements are categorized below.

Learning

At-Home Learning Guides

- [K – Gr. 6](#)
- [Gr. 7 - 12](#)

Delivery of Education

Teachers will evaluate the curricular outcomes not yet covered in class to prioritize the content to be covered based on what is manageable for students working from home. Each week, parents and students will receive a weekly learning plan with specific tasks and activities for students, along with weekly suggestions for physical literacy activities. These weekly learning plans will be emailed each Monday morning using a common template.

Hours of Instruction/Work per Week and Subject Emphasis

Kindergarten – Grade 3 offerings will focus on language and mathematics learning outcomes which strengthen the development of literacy and numeracy. We will also incorporate health curriculum outcomes with a focus on mental health. Kindergarten will average five hours per student per week while Grades 1 – 3 will average 15 hours plus up to two hours of fine arts/physical education activities.

Grade 4 – 6 offerings will focus on language and mathematics learning outcomes which strengthen the development of literacy and numeracy. They will also incorporate science, social studies and wellness (with a focus on mental health) curriculum outcomes into the activities. Students will average 15 hours of work per week plus up to two hours of fine arts/physical education activities.

Grade 7 – 12 offerings will continue with the student's regular schedule as closely as possible, maintaining the same hours of instruction as in-person classes.

Supporting Students with Specialized or Exceptional Needs

RVS will maintain learning opportunities, supports and services through a variety of approaches online and in-person. Students with significant specialized or exceptional needs will continue to be intentionally included in the learning of the whole classroom with support from classroom teachers, learning support teams and divisional supports where appropriate.

Students who may require supports and services in-person at school are those identified with significant specialized or exceptional needs who have a current Individualized Program Plan (IPP), and where interruption to services would be detrimental to their success. This includes students currently enrolled in, or receiving supports from, our enhanced mental health team and students who are receiving supports for augmentative communication.

Divisional supports, such as occupational therapists, speech-language pathologists, psychologists and physical therapists will continue to provide specialized services to support IPP goals through a variety of means. This may include online and in-person at-school activities in collaboration with the school and family.

Electives/Optional Courses

These will proceed where possible. In some rare circumstances, an option may not be able to be delivered online. Students must engage in the course to receive credit for completion.

Teacher Help

Accessibility of teachers is important to support student learning and to remain connected. Teachers will be available to students online, through email and/or by phone. Teachers will provide drop-in online support for all students for periods of time within regular school hours.

Use of Scheduled Online Meetings/Learning Events

Teachers will be delivering some content directly using tools such as Google Meet and Zoom. Students are expected to attend these sessions. Teachers may record and post access to recorded sessions for students to review or for students who were unable to attend the live session.

Teachers will only schedule live classes during the time students would attend that class if they were at school (e.g., a Math 30-1 Zoom session would be scheduled from 8:30 – 9:45 a.m., the same time as when math class would be if they were in face-to-face instruction).

Tasks and activities will also be provided for students to work on outside of these sessions.

Technology Loaner Devices

Schools have a limited number of devices to loan and will try to accommodate families in need. A Loan Agreement will need to be signed upon collection of the device.

Paper-Based Format

Accommodations can be made for families that require their child’s learning materials in a paper-based format. Teachers will communicate directly with these families to identify the process for picking up and returning learning packages from their child’s school.

School Operations

Daily Self-Screening Practices

Parents or students who need to be on school property must assess themselves for COVID-19 symptoms or other infectious respiratory disease by completing the [Alberta Daily Health Checklist](#) prior to arriving on school property. Masks are mandatory while on RVS property.

School Cafeteria Program & Snack/Breakfast/Lunch Programs

Cancelled until further notice.

Before and After School Programs

Before and after school programs offered in RVS sites are cancelled when the school will not have all students in attendance.

Visitors/Parent/Volunteers

Access to school facilities will be by pre-arranged appointments only. Authorized visitors include parents, delivery personnel, RVS staff, RCMP and AHS. Prior to a visitor entering the school they will put on a mask and use the self-screening tool posted on the school’s door. If a visitor answers “yes” to any of the questions, the individual will not be admitted into the school. A record of all visitors who remain within the school for more than five minutes must be recorded in the school’s visitor logbook with the iPads/pens to be wiped after each use. Parents will be

	<p>informed of the process to book a meeting time with school office staff or teachers. These meetings will typically be by electronic means, but exceptions can be made with appropriate physical distancing and hygiene precautions.</p> <p>Student Arrival and Entry Parents/guardians and students must remain off school grounds and must not enter the school unless approved by the principal. Masks are mandatory while on RVS property.</p> <p>Student Groupings/Cohorting Teachers will support their assigned students via at-home weekly learning plans. Some teachers may also be reassigned to help support other classes.</p> <p>Shared School Spaces The entire school facility will be inaccessible to students for instruction.</p>
Transportation	<p>Transportation/Bus Service Service is suspended.</p>
Assessment	<p>Teacher Assessments Students are responsible for actively engaging in learning and diligently pursuing their education. Students will be provided feedback on their learning on an ongoing basis. Formal assessments will be included in the teacher’s weekly learning plan. Assignments will be assessed and graded. Other assessment tasks will be determined by the teacher considering at-home learning. Marks and comments will continue to be posted in RVS’ PowerSchool Parent Portal.</p> <p>Provincial Assessments Alberta Education will determine if/how Diploma Exams and Provincial Achievement Tests will proceed. In this contingency Student Learning Assessments will be cancelled. RVS will communicate Alberta Education’s decision as soon as possible.</p> <p>Graduation Qualifications Students on track to receive 100 or more credits will be eligible to graduate and receive a high school diploma if they demonstrate the necessary outcomes to receive credit for the courses. If Alberta Education approves, principals may have the ability to award up to 20 unassigned credits to students in Grade 12 to address unique graduation qualification circumstances.</p>
Activities	<p>Extra-Curricular Activities Cancelled until further notice.</p> <p>Field Trips Cancelled until further notice.</p> <p>Prohibited Events Any school-related physical gatherings of students are prohibited.</p>
Other Matters	<p>School Councils School Councils may only meet online.</p> <p>RVS Adult Education Programming RVS Adult Education programming will be provided online.</p>

Personal Protective Equipment and Controls

School/site reception areas will use temporary plexiglass screens. These screens are to be cleaned by following the protocol provided.

Each school will be provided with a supply of reusable masks, face shields, gloves and wipes to be distributed internally as required.

Sanitizer stations and supplies will be provided for each room in addition to entrances for buildings. Each room will also have a supply of temporary masks.

Community Use of RVS Spaces

Community use of indoor spaces at RVS will be prohibited.

Cleaning

Schools will be typically cleaned each weekday. Anyone entering the building must be masked and must use hand sanitizer. Individuals requiring medical exemptions from using hand sanitizer will be escorted into the building to wash their hands prior to moving about the school. Sanitizer stations will be available at building entrances during school days and outside each room within the school. Sanitizer will be provided centrally; schools can request additional supplies through their head building operator.

Schools will be provided with cleaning wipes for individuals to maintain their learning/work space or wipe down shared devices (e.g., technology, manipulatives, specialized equipment). These wipes will be provided centrally; schools can request additional supplies through their head building operator. Temporary masks and gloves will also be provided in school spaces.

Caretaking staff will maintain schools following RVS' pandemic cleaning protocol and will log their additional cleaning activities using the tool provided by the Caretaking branch.

Schools will have multiple backpack-style electrostatic sanitizers to help with sanitizing. These will be used to clean a room during the day as identified by school administration and nightly as part of the deep clean of the school. These units will be provided centrally with schools requesting additional supplies through their head building operator.